



Meetings are held at the
Ilwaco Community Building Meeting Room
158 First Ave North in Ilwaco, WA

**CITY OF ILWACO
CITY COUNCIL MEETING**

Monday, October 14, 2013

**5:00 p.m. BUDGET WORKSHOP
6:00 p.m. REGULAR COUNCIL MEETING
AGENDA**

A. Call to order

B. Flag Salute

C. Roll Call

D. Approval of Agenda

E. Consent Agenda

All matters, which are listed within the consent section of the agenda, have been distributed or made available for review to each member of the council prior to the meeting. Items listed are considered routine and will be enacted with one motion unless a council member specifically requests it to be removed from the Consent Agenda to be considered separately. The staff recommends the approval of the following items:

1. Approval of Minutes (TAB 1)
 - a. September 23, 2013, Budget Workshop
 - b. September 23, 2013, Regular City Council Meeting
 - c. September 27, 2013, Special Meeting: DWSRF application for Sahalee
 - d. October 7, 2013, Budget Workshop

2. Claims & Vouchers (TAB 2)

- | | | |
|----|-------------------------------------|---------------|
| a. | Checks: 35813 to 35823 + Electronic | \$ 35,814.62 |
| b. | Checks: 35824 to 35884 | \$ 565,570.17 |
| | GRAND TOTAL: | \$ 601,384.79 |

F. Reports

1. Staff Reports (TAB 3)
2. Council Reports
3. Mayor's Report

G. Comments of Citizens and Guests Present

At this time, the mayor will call for any comments from the public on any subject not on the agenda. Please limit your comments to five (5) minutes. The City Council does not take any action or make any decisions during public comment. To request an item be added to a future agenda, please contact the city clerk for the council rules of procedure for agenda items.

H. Business

1. Resolution and Interlocal Agreement with AWC Employee Benefit Trust for Health Care Program—*Chambreau/Marshall* (TAB 4)
2. Rejection of Backwash Basin Bids—*Cassinelli* (TAB 5)
3. Amendment #2 First Avenue North Sewer Improvements—*Cassinelli* (TAB 6)

I. Discussion

1. Authorize the treasurer to dispose of surplus property—*Cassinelli* (TAB 9)

J. Correspondence and Written Reports (TAB 14)

1. American Legion safety awards ceremony invitation
2. Keepers of the North Head Lighthouse Newsletter

K. Future Discussion/Agendas

1. Amended Procedures Ordinance—*City Planner*

N. Adjournment

O. Upcoming Meetings

COUNCIL/COMMISSION	PURPOSE	DAY	DATE	TIME	LOCATION
Planning Commission	Regular Meeting & Public Hearings: Wilson Auxiliary Dwelling Unit Variance	Tuesday	10/15/13	6:00 p.m.	Community Building
City Council	Regular Meeting	Monday	10/28/13	6:00 p.m.	Community Building
City Council/DOH	Water Discussion	Tuesday	10/29/13	1:30 p.m.	Fire Hall

CITY OF ILWACO

PUBLIC NOTICE: HYDRANT FLUSHING

NOTICE IS HEREBY GIVEN that the City of Ilwaco will be flushing hydrants starting October 20, 2013, and continuing until completed. This is a semi-annual procedure to remove accumulated sediments in the water mains. Flushing will start no earlier than 5:00 a.m. and may continue through 9:00 p.m. each day. Flushing can cause low pressure and temporarily discoloration of water. If conditions persist, please contact Ilwaco City Hall at 360-642-3145.



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, September 23, 2013**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:02 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Mulinix, Marshall, Chambreau and Forner.

D. Approval of Agenda

ACTION: Motion to approve agenda with the addition of two Discussion items - Amendment #2 First Avenue North Sewer Improvements and Indian Creek Reservoir Project Change Order #1 (Chambreau/Jensen). 5 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including Checks 35782 to 35783 + electronic totaling \$14,889.88 and Checks 35784 to 35802 totaling \$153,816.01.

ACTION: Motion to approve the consent agenda (Marshall/Chambreau). 5 Ayes 0 Nays 0 Abstain.

F. Reports

1. Staff Reports

- a. Councilmember Mulinix explained that the Parks Commission held the triathlon on Saturday.
- b. Treasurer Elaine McMillan explained that the audit exit meeting was held with a clean report issued. The Indian Creek reservoir tie-in was completed. The wood tank at the City Center Reservoir has been removed.

2. Council Reports

- a. Councilmember Jensen reported that the water/sewer committee met and discussed the sewer lines that are privately owned or have not been accepted by the city.
- b. Councilmember Mulinix had helped with the triathlon and encouraged improvements to the restrooms at the city park.
- c. Councilmember Marshall also reported on the water/sewer committee meeting.
- d. Councilmember Chambreau reported that he is now the public education coordinator for the PCEMA.
- e. Councilmember Forner attended the audit exit meeting, the EDC Willapa Bay tour and the School Road ribbon cutting.

3. Mayor's Report

The mayor reported that he attended the EDC Willapa Bay tour, the Long Beach Visitors Bureau board meeting, South County EDC meeting, met with managers regarding their budgets, the audit exit meeting, and the School Road ribbon cutting. He then read a proclamation conveying support of the National Guard and Reserve.

G. Comments of Citizens & Guests present

H. Business

Indian Creek Reservoir Project Change Order #

ACTION: Motion to authorize the mayor to execute Change Order #1 for the Indian Creek Reservoir Project changing the contract amount with Mount Baker Silo, Inc. to \$428,330.35 (Mulinix/Marshall). 5 Ayes 0 Nays 0 Abstain.

I. Discussion

- 1. Resolution and Interlocal Agreement with AWC Employee Benefit Trust for Health Care Program** Councilmember Chambreau explained how the trust was moving to self-insuring, which requires the interlocal agreement.
ACTION: Move to Business at next meeting.
- 2. Rejection of Backwash Basin Bids** The council discussed how the bids were over the engineers estimate. Additionally, it could be re-bid as a separate schedule to the water filter project once adjustments were made to bring the project within the funding limits.
ACTION: Move to Business at next meeting.
- 3. Amendment #2 First Avenue North Sewer Improvements** Mayor Cassinelli explained the increase to the loan to cover the expenses related to the rail find.
ACTION: Move to Business at next meeting.
- 4. Indian Creek Reservoir Project Change Order #1** Mayor Cassinelli explained the additional valves that needed to be added or changed in the project.
ACTION: Motion to move to Business at this meeting (Mulinix/Forner). 5 Ayes 0 Nays 0 Abstain.

J. Adjournment

ACTION: Motion to adjourn the meeting (Jensen). Mayor Cassinelli adjourned the meeting at 6:50 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



**CITY OF ILWACO
CITY COUNCIL WORKSHOP – 2014 Budget
Monday, September 23, 2013**

A. Call to Order

Mayor Cassinelli called the workshop to order at 5:00 p.m.

B. Present: Councilmembers: Vinessa Mulinix, Gary Forner, David Jensen, Jon Chambreau and Treasurer Elaine McMillan. Councilmember Marshall arrived after approximately 10 minutes.

C. Discussion

Treasurer Elaine McMillan discussed the documents that were provided to the council, reviewed the cash position, the proposed addition of two Public Works staff, and the option of creating a Transportation Benefit District. The council discussed the funding of the staffing costs and creating the district. The next budget workshop will be held on October 7th at 5pm to begin reviewing the individual fund budgets.

D. Adjournment

Mayor Cassinelli adjourned the workshop at 5:57 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



**CITY COUNCIL
Special Council Meeting
Friday, September 27, 2013**

A. Call to Order

Mayor Cassinelli opened the special meeting at 4:34 p.m.

B. Roll Call

Councilmembers: Gary Forner, David Jensen, Fred Marshall and Vinessa Mulinix.
Treasurer Elaine McMillan.

C. Business

1. Drinking Water SRF application for Sahalee water lines

ACTION: Motion to authorize the mayor to submit the following Drinking Water State Revolving fund loan application for \$1,280,480 to fund water line replacement in the Sahalee subdivision (Marshall/Forner). 4 Ayes 0 Nays 0 Abstain.

D. Adjournment: Motion to adjourn (Marshall) at 4:40 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



**CITY OF ILWACO
CITY COUNCIL WORKSHOP – 2014 Budget
Monday, October 7, 2013**

A. Call to Order

Mayor Cassinelli called the workshop to order at 5:02 p.m.

B. Present: Councilmembers: Vinessa Mulinix, Gary Forner, David Jensen, Jon Chambreau, Fred Marshall and Treasurer Elaine McMillan.

C. Discussion

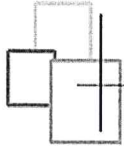
Councilmember Mulinix briefly discussed the survey information gathered by the Parks Commission that will be used to develop the Parks Plan. Treasurer Elaine McMillan discussed the documents that were provided to the council. The 2014 proposed budget for the water, sewer, streets, and general funds were discussed along with the supporting short lived asset and projection schedules. The next budget workshop will be held on October 14th at 5pm.

D. Adjournment

Mayor Cassinelli adjourned the workshop at 7:07 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer



Register

Number	Name	Print Date	Clearing Date	Amount
Bank of the Pacific 8023281				
Check				
<u>35824</u>	A-1 Redi Mix	10/14/2013		\$25.87
<u>35825</u>	ABECO Office Systems	10/14/2013		\$57.61
<u>35826</u>	ALS Environmental	10/14/2013		\$735.00
<u>35827</u>	Alsco-American Linen Div.	10/14/2013		\$61.62
<u>35828</u>	American Century Trophy Company	10/14/2013		\$181.10
<u>35829</u>	Art's Auto Parts, Inc.	10/14/2013		\$124.91
<u>35830</u>	Association of WA Cities	10/14/2013		\$2,500.00
<u>35831</u>	Baileys Saw Shop Inc.	10/14/2013		\$50.07
<u>35832</u>	Cartomation, Inc.	10/14/2013		\$50.00
<u>35833</u>	Cascade Columbia Distribution Co.	10/14/2013		\$4,085.89
<u>35834</u>	Chinook Observer	10/14/2013		\$234.90
<u>35835</u>	Cities Insurance Association of WA	10/14/2013		\$20.33
<u>35836</u>	City of Ilwaco	10/14/2013		\$2,626.38
<u>35837</u>	City of Long Beach	10/14/2013		\$15,261.69
<u>35838</u>	C-More Pipe Services Co.	10/14/2013		\$821.97
<u>35839</u>	Correct Equipment	10/14/2013		\$251.48
<u>35840</u>	Dennis CO	10/14/2013		\$86.92
<u>35841</u>	Discovery Benefits	10/14/2013		\$10.50
<u>35842</u>	Englund Marine Supply Inc	10/14/2013		\$335.36
<u>35843</u>	Evergreen Septic Service	10/14/2013		\$517.30
<u>35844</u>	GC Systems	10/14/2013		\$140.56
<u>35845</u>	Goulter Diamond Bar Ranch	10/14/2013		\$1,333.33
<u>35846</u>	Gray & Osborne, Inc.	10/14/2013		\$66,717.62
<u>35847</u>	Hach Company	10/14/2013		\$428.47
<u>35848</u>	HD Fowler Company	10/14/2013		\$1,510.78
<u>35849</u>	Heather Reynolds, Attorney	10/14/2013		\$1,247.57
<u>35850</u>	Hill Auto Body & Towing, Inc.	10/14/2013		\$3,503.50
<u>35851</u>	IFOCUS Consulting Inc.	10/14/2013		\$912.50
<u>35852</u>	IPFS Corporation	10/14/2013		\$5,268.66
<u>35853</u>	Jnb Mechanical, Inc.	10/14/2013		\$686.69
<u>35854</u>	John Deere Financial	10/14/2013		\$1,088.71
<u>35855</u>	K & L Supply, Inc.	10/14/2013		\$244.88
<u>35856</u>	LEAF	10/14/2013		\$129.88
<u>35857</u>	Lindstrom & Son Construction Inc.	10/14/2013		\$2,779.62
<u>35858</u>	Mettler-Toledo, Inc.	10/14/2013		\$234.47
<u>35859</u>	Michael S. Turner	10/14/2013		\$412.00
<u>35860</u>	Mt. Baker Silo	10/14/2013		\$140,579.36
<u>35861</u>	Nancy McAllister	10/14/2013		\$412.00
<u>35862</u>	Naselle Rock & Asphalt	10/14/2013		\$58.95
<u>35863</u>	North Coast Truck Parts	10/14/2013		\$195.00
<u>35864</u>	Northstar Chemical, Inc.	10/14/2013		\$766.24
<u>35865</u>	Oman & Son	10/14/2013		\$161.21
<u>35866</u>	One Call Concepts, Inc.	10/14/2013		\$9.56
<u>35867</u>	Pacific CO Auditor	10/14/2013		\$144.00
<u>35868</u>	Pacific CO Sheriff Office	10/14/2013		\$6,151.93
<u>35869</u>	Peninsula Landscape Supply	10/14/2013		\$37.73
<u>35870</u>	Peninsula Sanitation Service, Inc.	10/14/2013		\$647.20
<u>35871</u>	PUD No 2 of Pacific County	10/14/2013		\$705.87
<u>35872</u>	Rognlin's, Inc	10/14/2013		\$288,520.94
<u>35873</u>	Sid's IGA	10/14/2013		\$16.36
<u>35874</u>	Tangly Cottage Gardening	10/14/2013		\$540.35
<u>35875</u>	Tidy By The Sea, LLC	10/14/2013		\$390.00

Number	Name	Print Date	Clearing Date	Amount
<u>35876</u>	USA Blue Book	10/14/2013		\$485.72
<u>35877</u>	Verizon Wireless	10/14/2013		\$91.49
<u>35878</u>	Visa	10/14/2013		\$1,019.18
<u>35879</u>	Vision Municipal Solutions, Llc	10/14/2013		\$353.75
<u>35880</u>	WA State Dept. Natural Resources	10/14/2013		\$236.43
<u>35881</u>	Wadsworth Electric	10/14/2013		\$3,847.52
<u>35882</u>	Western Systems Refuse & Recycling Solutions	10/14/2013		\$314.55
<u>35883</u>	William R. Penoyar, Attorney at Law	10/14/2013		\$412.00
<u>35884</u>	Lindstrom & Son Construction Inc.	10/14/2013		\$4,794.69
Total Check				\$565,570.17
Total 8023281				\$565,570.17
Grand Total				\$565,570.17

CERTIFICATION

We, the undersigned do hereby certify under penalty of perjury that the material have been furnished, the services rendered or the labor performed that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation. The voucher numbers 35824 through 35884 are approved for payment in the amount of \$565,570.17

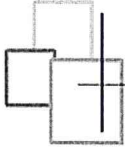
This _____ day of _____, 2013

Council member

Council member

Treasurer

Council member



Voucher Directory

Vendor	Number	Reference	Account Number	Description	Amount
A-1 Redi Mix	35824			2013 - October - First meeting	
		Invoice - 10/03/2013 9:55:02 AM			
		12384			
		401-000-000-534-00-31-00		Operation & Maintenance	\$25.87
		401-000-000-534-00-31-00		Operation & Maintenance	\$0.00
		Total Invoice - 10/03/2013 9:55:02 AM			\$25.87
	Total 35824				\$25.87
Total A-1 Redi Mix					\$25.87
ABECO Office Systems	35825			2013 - October - First meeting	
		Invoice - 10/03/2013 9:59:10 AM			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$14.40
		101-000-000-543-30-30-00		Office And Operating	\$14.40
		401-000-000-534-00-31-00		Operation & Maintenance	\$14.40
		409-000-000-535-00-31-01		Operations And Maintenance	\$14.41
		Total Invoice - 10/03/2013 9:59:10 AM			\$57.61
	Total 35825				\$57.61
Total ABECO Office Systems					\$57.61
ALS Environmental	35826			2013 - October - First meeting	
		Invoice - 10/03/2013 9:59:36 AM			
		51-233376-0			
		409-000-000-535-00-31-01		Operations And Maintenance	\$735.00
		Total Invoice - 10/03/2013 9:59:36 AM			\$735.00
	Total 35826				\$735.00
Total ALS Environmental					\$735.00
Alsco-American Linen Div.	35827			2013 - October - First meeting	
		Invoice - 10/03/2013 9:57:33 AM			
		LPOR1038656			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$8.08
		101-000-000-543-30-30-00		Office And Operating	\$8.08
		401-000-000-534-00-31-00		Operation & Maintenance	\$8.08
		409-000-000-535-00-31-01		Operations And Maintenance	\$8.07
		Total Invoice - 10/03/2013 9:57:33 AM			\$32.31
		Invoice - 10/7/2013 12:00:59 PM			
		LPOR1049409			
		001-000-000-576-80-31-00		Office & Operating Supplies	\$7.33
		101-000-000-543-30-30-00		Office And Operating	\$7.33
		401-000-000-534-00-31-00		Operation & Maintenance	\$7.33
		409-000-000-535-00-31-01		Operations And Maintenance	\$7.32
		Total Invoice - 10/7/2013 12:00:59 PM			\$29.31
	Total 35827				\$61.62
Total Alsco-American Linen Div.					\$61.62
American Century Trophy Company	35828			2013 - October - First meeting	
		Invoice - 10/8/2013 9:35:19 AM			
		242			
		001-000-000-522-10-31-00		Office & Operating Supplies	\$181.10
		Total Invoice - 10/8/2013 9:35:19 AM			\$181.10
	Total 35828				\$181.10
Total American Century Trophy Company					\$181.10
Art's Auto Parts, Inc.	35829			2013 - October - First meeting	
		Invoice - 10/03/2013 10:05:09 AM			
		111695			
		101-000-000-543-30-30-02		Small Tools & Equipment	\$17.16
		401-000-000-534-00-35-00		Small Tools & Equipment	\$17.16
		408-000-000-531-38-31-01		Operations & Maintenance	\$17.16
		409-000-000-535-00-35-00		Small Tools	\$17.17
		Total Invoice - 10/03/2013 10:05:09 AM			\$68.65
		Invoice - 10/7/2013 11:56:46 AM			
		rtn			

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-543-30-30-02	Small Tools & Equipment	(\$10.29)
			401-000-000-534-00-35-00	Small Tools & Equipment	(\$10.28)
			408-000-000-531-38-31-01	Operations & Maintenance	(\$10.28)
			409-000-000-535-00-35-00	Small Tools	(\$10.28)
		Total Invoice - 10/7/2013 11:56:46 AM			(\$41.13)
		Invoice - 10/7/2013 11:59:35 AM			
		112084			
			101-000-000-543-30-30-02	Small Tools & Equipment	\$24.35
			401-000-000-534-00-35-00	Small Tools & Equipment	\$24.35
			408-000-000-531-38-31-01	Operations & Maintenance	\$24.35
			409-000-000-538-00-35-00	Small Tools & Equipment	\$24.34
		Total Invoice - 10/7/2013 11:59:35 AM			\$97.39
		Total 35829			\$124.91
Total Art's Auto Parts, Inc.					\$124.91
Association of WA Cities					
35830				2013 - October - First meeting	
		Invoice - 10/7/2013 12:05:48 PM			
			001-000-000-514-20-46-00	Insurance	\$357.16
			001-000-000-522-10-46-00	Insurance	\$357.14
			001-000-000-572-50-46-00	Insurance	\$357.14
			001-000-000-576-80-46-00	Insurance	\$357.14
			101-000-000-543-30-40-01	Insurance	\$357.14
			401-000-000-534-00-46-00	Insurance	\$357.14
			409-000-000-535-00-46-00	Insurance	\$357.14
		Total Invoice - 10/7/2013 12:05:48 PM			\$2,500.00
		Total 35830			\$2,500.00
Total Association of WA Cities					\$2,500.00
Baileys Saw Shop Inc.					
35831				2013 - October - First meeting	
		Invoice - 10/7/2013 3:28:12 PM			
			92613002		
			401-000-000-534-00-31-00	Operation & Maintenance	\$50.07
		Total Invoice - 10/7/2013 3:28:12 PM			\$50.07
		Total 35831			\$50.07
Total Baileys Saw Shop Inc.					\$50.07
Cartomation, Inc.					
35832				2013 - October - First meeting	
		Invoice - 10/03/2013 9:53:06 AM			
			001-000-000-557-20-41-00	Ilwaco Web Page	\$50.00
				GIS map storage	
		Total Invoice - 10/03/2013 9:53:06 AM			\$50.00
		Total 35832			\$50.00
Total Cartomation, Inc.					\$50.00
Cascade Columbia Distribution Co.					
35833				2013 - October - First meeting	
		Invoice - 10/03/2013 10:01:46 AM			
			600524		
			401-000-000-534-00-31-01	Chemicals	(\$554.04)
		Total Invoice - 10/03/2013 10:01:46 AM			(\$554.04)
		Invoice - 10/7/2013 12:13:49 PM			
			600174		
			401-000-000-534-00-31-01	Chemicals	\$4,639.93
		Total Invoice - 10/7/2013 12:13:49 PM			\$4,639.93
		Total 35833			\$4,085.89
Total Cascade Columbia Distribution Co.					\$4,085.89
Chinook Observer					
35834				2013 - October - First meeting	
		Invoice - 10/03/2013 10:07:34 AM			
			330-13		
			001-000-000-511-30-44-00	Official Publications	\$113.40
		Total Invoice - 10/03/2013 10:07:34 AM			\$113.40
		Invoice - 10/7/2013 12:39:17 PM			
			332-13		
			001-000-000-511-30-44-00	Official Publications	\$121.50
		Total Invoice - 10/7/2013 12:39:17 PM			\$121.50
		Total 35834			\$234.90
Total Chinook Observer					\$234.90
Cities Insurance Association of WA					
35835				2013 - October - First meeting	
		Invoice - 10/03/2013 12:06:19 PM			
			131084		
			001-000-000-511-50-46-00	Insurances	\$2.13
			001-000-000-522-10-46-00	Insurance	\$2.75
			001-000-000-572-50-46-00	Insurance	\$3.15
			001-000-000-576-80-46-00	Insurance	\$0.66

Vendor	Number	Reference	Account Number	Description	Amount
			101-000-000-543-30-40-01	Insurance	\$0.41
			104-000-000-573-90-46-00	Ilwaco Museum - Insurance	\$1.59
			401-000-000-534-00-46-00	Insurance	\$5.43
			408-000-000-531-38-46-00	Insurance	\$0.19
			409-000-000-535-00-46-00	Insurance	\$4.02
		Total Invoice - 10/03/2013 12:06:19 PM			\$20.33
		Total 35835			\$20.33
Total Cities Insurance Association of WA					\$20.33
City of Ilwaco					
35836			2013 - October - First meeting		
		Invoice - 10/03/2013 10:11:35 AM			
			001-000-000-511-60-47-02	City Sewer - Museum	\$37.10
			001-000-000-514-20-47-02	Water - City Hall	\$50.46
			001-000-000-514-20-47-03	Sewer - City Hall	\$70.76
			001-000-000-514-20-47-04	Storm Drainage	\$25.11
			001-000-000-522-50-47-01	Water	\$189.92
			001-000-000-522-50-47-02	Sewer	\$294.02
			001-000-000-522-50-47-03	Storm Drainage	\$61.14
			001-000-000-572-50-47-01	City Water	\$155.31
			001-000-000-572-50-47-02	City Sewer	\$212.41
			001-000-000-572-50-47-03	Storm Drainage	\$9.83
			001-000-000-576-80-47-01	Water-Parks, Sprinklers, Bklk	\$276.51
			001-000-000-576-80-47-02	Sewer-Parks, Black Lake	\$175.51
			001-000-000-576-80-47-03	Storm Drainage	\$29.48
			409-000-000-535-00-47-02	Water	\$436.58
			409-000-000-535-00-47-03	Sewer	\$572.76
			409-000-000-535-00-47-05	Storm Drainage	\$29.48
		Total Invoice - 10/03/2013 10:11:35 AM			\$2,626.38
		Total 35836			\$2,626.38
Total City of Ilwaco					\$2,626.38
City of Long Beach					
35837			2013 - October - First meeting		
		Invoice - 10/03/2013 9:48:39 AM			
			001-000-000-521-10-50-00	Law Enforcement Contract	\$15,261.69
		Total Invoice - 10/03/2013 9:48:39 AM			\$15,261.69
		Total 35837			\$15,261.69
Total City of Long Beach					\$15,261.69
C-More Pipe Services Co.					
35838			2013 - October - First meeting		
		Invoice - 10/03/2013 10:06:32 AM			
			13-1140-2		
			408-000-000-531-00-31-03	Storm Drainage Cleaning	\$199.43
		Total Invoice - 10/03/2013 10:06:32 AM			\$199.43
		Invoice - 10/8/2013 8:41:19 AM			
			13-1208		
			409-000-000-535-00-48-02	Annual Pipe Clean/tv Inspect	\$622.54
		Total Invoice - 10/8/2013 8:41:19 AM			\$622.54
		Total 35838			\$821.97
Total C-More Pipe Services Co.					\$821.97
Correct Equipment					
35839			2013 - October - First meeting		
		Invoice - 10/03/2013 10:54:24 AM			
			28437		
			001-000-000-576-80-48-00	Repairs & Maintenance	\$251.48
		Total Invoice - 10/03/2013 10:54:24 AM			\$251.48
		Total 35839			\$251.48
Total Correct Equipment					\$251.48
Dennis CO					
35840			2013 - October - First meeting		
		Invoice - 10/03/2013 11:01:56 AM			
			001-000-000-596-14-64-00	Administrative Equipment	\$22.58
			101-000-000-543-30-30-00	Office And Operating	\$25.83
			401-000-000-534-00-35-00	Small Tools & Equipment	\$38.51
		Total Invoice - 10/03/2013 11:01:56 AM			\$86.92
		Total 35840			\$86.92
Total Dennis CO					\$86.92
Discovery Benefits					
35841			2013 - October - First meeting		
		Invoice - 10/7/2013 3:21:27 PM			
			001-000-000-514-20-31-00	Office & Operating Supplies	\$10.50
		Total Invoice - 10/7/2013 3:21:27 PM			\$10.50
		Total 35841			\$10.50
Total Discovery Benefits					\$10.50
Englund Marine Supply Inc					
35842			2013 - October - First meeting		

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 10/8/2013 8:44:22 AM			
		Sept 2013			
		101-000-000-542-40-32-00		Storm Drainage Supplies	\$6.76
		401-000-000-534-00-31-00		Operation & Maintenance	\$318.31
		409-000-000-535-00-31-01		Operations And Maintenance	\$7.57
		Total Invoice - 10/8/2013 8:44:22 AM			\$332.64
		Invoice - 10/8/2013 8:59:35 AM			
		228505			
		001-000-000-522-10-31-00		Office & Operating Supplies	\$2.72
		Total Invoice - 10/8/2013 8:59:35 AM			\$2.72
	Total 35842				\$335.36
Total Englund Marine Supply Inc					\$335.36
Evergreen Septic Service					
35843		2013 - October - First meeting			
		Invoice - 10/8/2013 8:34:41 AM			
		14842			
		001-000-000-576-80-47-02		Sewer-Parks, Black Lake	\$70.00
		Total Invoice - 10/8/2013 8:34:41 AM			\$70.00
		Invoice - 10/8/2013 8:35:31 AM			
		14828			
		409-000-000-535-00-31-01		Operations And Maintenance	\$447.30
		Total Invoice - 10/8/2013 8:35:31 AM			\$447.30
	Total 35843				\$517.30
Total Evergreen Septic Service					\$517.30
GC Systems					
35844		2013 - October - First meeting			
		Invoice - 10/7/2013 3:24:13 PM			
		28015A			
		401-000-000-534-00-35-00		Small Tools & Equipment	\$140.56
		Total Invoice - 10/7/2013 3:24:13 PM			\$140.56
	Total 35844				\$140.56
Total GC Systems					\$140.56
Goulter Diamond Bar Ranch					
35845		2013 - October - First meeting			
		Invoice - 10/03/2013 9:52:59 AM			
		409-000-000-535-00-45-00		Spray Sludge Disposal Site	\$1,333.33
		sludge site			
		Total Invoice - 10/03/2013 9:52:59 AM			\$1,333.33
	Total 35845				\$1,333.33
Total Goulter Diamond Bar Ranch					\$1,333.33
Gray & Osborne, Inc.					
35846		2013 - October - First meeting			
		Invoice - 10/03/2013 11:06:33 AM			
		13458.00-7			
		409-000-000-594-63-35-01		First Street Sewer Engineering	\$35,429.70
		Total Invoice - 10/03/2013 11:06:33 AM			\$35,429.70
		Invoice - 10/7/2013 1:00:18 PM			
		12460.00-20			
		401-000-000-594-34-41-02		Engineering - Distribution	\$4,169.50
		Total Invoice - 10/7/2013 1:00:18 PM			\$4,169.50
		Invoice - 10/7/2013 12:50:57 PM			
		12459.00-19			
		401-000-000-594-34-41-02		Engineering - Distribution	\$10,136.44
		Total Invoice - 10/7/2013 12:50:57 PM			\$10,136.44
		Invoice - 10/7/2013 12:50:58 PM			
		12564.00-11			
		409-000-000-594-63-35-02		Engineering - Collection System	\$1,545.32
		Total Invoice - 10/7/2013 12:50:58 PM			\$1,545.32
		Invoice - 10/7/2013 12:55:28 PM			
		13441.00-7			
		409-000-000-594-63-35-02		Engineering - Collection System	\$5,025.89
		Total Invoice - 10/7/2013 12:55:28 PM			\$5,025.89
		Invoice - 10/7/2013 12:55:57 PM			
		12555.00-13			
		401-000-000-594-34-41-01		Engineering - Plant	\$6,436.75
		Total Invoice - 10/7/2013 12:55:57 PM			\$6,436.75
		Invoice - 10/7/2013 12:56:35 PM			
		11428.00-12			
		101-000-000-595-10-40-00		Engineering-Brumbach	\$2,505.70
		Total Invoice - 10/7/2013 12:56:35 PM			\$2,505.70
		Invoice - 10/7/2013 12:57:19 PM			
		12536.00-6			
		401-000-000-594-34-41-02		Engineering - Distribution	\$170.66
		Total Invoice - 10/7/2013 12:57:19 PM			\$170.66
		Invoice - 10/7/2013 12:58:53 PM			

Vendor	Number	Reference	Account Number	Description	Amount
			13437.00-6		
			101-000-000-595-10-43-00	Engineering - Elizabeth	\$1,297.66
		Total Invoice - 10/7/2013 12:58:53 PM			\$1,297.66
	Total 35846				\$66,717.62
Total Gray & Osborne, Inc.					\$66,717.62
Hach Company	35847			2013 - October - First meeting	
		Invoice - 10/03/2013 11:31:07 AM			
			8493747		
			401-000-000-534-00-31-00	Operation & Maintenance	\$428.47
		Total Invoice - 10/03/2013 11:31:07 AM			\$428.47
	Total 35847				\$428.47
Total Hach Company					\$428.47
HD Fowler Company	35848			2013 - October - First meeting	
		Invoice - 10/03/2013 11:34:47 AM			
			I3476017		
			401-000-000-534-00-31-00	Operation & Maintenance	\$16.17
			409-000-000-535-00-31-01	Operations And Maintenance	\$16.17
		Total Invoice - 10/03/2013 11:34:47 AM			\$32.34
		Invoice - 10/7/2013 1:04:27 PM			
			I3471000		
			401-000-000-534-00-31-00	Operation & Maintenance	\$692.64
		Total Invoice - 10/7/2013 1:04:27 PM			\$692.64
		Invoice - 10/7/2013 1:05:05 PM			
			I3481055		
			401-000-000-534-00-31-00	Operation & Maintenance	\$785.80
		Total Invoice - 10/7/2013 1:05:05 PM			\$785.80
	Total 35848				\$1,510.78
Total HD Fowler Company					\$1,510.78
Heather Reynolds, Attorney	35849			2013 - October - First meeting	
		Invoice - 10/03/2013 11:33:37 AM			
			Sept 2013		
			001-000-000-515-20-41-00	Legal Services	\$1,247.57
		Total Invoice - 10/03/2013 11:33:37 AM			\$1,247.57
	Total 35849				\$1,247.57
Total Heather Reynolds, Attorney					\$1,247.57
Hill Auto Body & Towing, Inc.	35850			2013 - October - First meeting	
		Invoice - 10/7/2013 3:15:00 PM			
			001-000-000-522-10-48-00	Repair & Maintenance	\$3,503.50
		Total Invoice - 10/7/2013 3:15:00 PM			\$3,503.50
	Total 35850				\$3,503.50
Total Hill Auto Body & Towing, Inc.					\$3,503.50
IFOCUS Consulting Inc.	35851			2013 - October - First meeting	
		Invoice - 10/8/2013 8:36:09 AM			
			6869		
			001-000-000-514-20-41-00	Professional Services	\$60.00
			401-000-000-534-00-41-04	Professional Services - Computer	\$120.00
			408-000-000-531-38-31-01	Operations & Maintenance	\$60.00
			409-000-000-535-00-41-02	Professional Services - Computer	\$120.00
			409-000-000-535-00-41-02	Professional Services - Computer	\$552.50
		Total Invoice - 10/8/2013 8:36:09 AM			\$912.50
	Total 35851				\$912.50
Total IFOCUS Consulting Inc.					\$912.50
IPFS Corporation	35852			2013 - October - First meeting	
		Invoice - 10/03/2013 12:05:35 PM			
			#2		
			001-000-000-511-50-46-00	Insurances	\$551.10
			001-000-000-522-10-46-00	Insurance	\$713.90
			001-000-000-572-50-46-00	Insurance	\$815.59
			001-000-000-576-80-46-00	Insurance	\$171.76
			101-000-000-543-30-40-01	Insurance	\$105.37
			104-000-000-573-90-46-00	Ilwaco Museum - Insurance	\$413.06
			401-000-000-534-00-46-00	Insurance	\$1,407.79
			408-000-000-531-38-46-00	Insurance	\$50.05
			409-000-000-535-00-46-00	Insurance	\$1,040.04
		Total Invoice - 10/03/2013 12:05:35 PM			\$5,268.66
	Total 35852				\$5,268.66
Total IPFS Corporation					\$5,268.66
Jnb Mechanical, Inc.	35853			2013 - October - First meeting	

Vendor	Number	Reference	Account Number	Description	Amount
		Invoice - 10/03/2013 11:38:05 AM			
			10732		
			001-000-000-571-50-40-01	Community Bldg Other-Mntc	\$686.69
		Total Invoice - 10/03/2013 11:38:05 AM			\$686.69
Total 35853					\$686.69
Total Jnb Mechanical, Inc.					\$686.69
John Deere Financial					\$686.69
35854		2013 - October - First meeting			
		Invoice - 10/7/2013 3:24:42 PM			
			9/30/13		
			001-000-000-591-48-71-01	John Deer Mower 8157-96 Principal	\$1,000.00
			001-000-000-592-48-83-00	John Deer Mower 8157-96 Interest	\$88.71
		Total Invoice - 10/7/2013 3:24:42 PM			\$1,088.71
Total 35854					\$1,088.71
Total John Deere Financial					\$1,088.71
K & L Supply, Inc.					\$1,088.71
35855		2013 - October - First meeting			
		Invoice - 10/8/2013 8:38:46 AM			
			36913		
			409-000-000-535-00-31-01	Operations And Maintenance	\$244.88
		Total Invoice - 10/8/2013 8:38:46 AM			\$244.88
Total 35855					\$244.88
Total K & L Supply, Inc.					\$244.88
LEAF					\$244.88
35856		2013 - October - First meeting			
		Invoice - 10/03/2013 11:39:06 AM			
			4636631		
			001-000-000-514-20-31-00	Office & Operating Supplies	\$22.08
			001-000-000-522-10-31-00	Office & Operating Supplies	\$20.78
			101-000-000-543-30-30-00	Office And Operating	\$22.08
			401-000-000-534-00-31-00	Operation & Maintenance	\$22.08
			408-000-000-531-38-31-01	Operations & Maintenance	\$20.78
			409-000-000-535-00-31-01	Operations And Maintenance	\$22.08
		Total Invoice - 10/03/2013 11:39:06 AM			\$129.88
Total 35856					\$129.88
Total LEAF					\$129.88
Lindstrom & Son Construction Inc.					\$129.88
35857		2013 - October - First meeting			
		Invoice - 10/03/2013 11:40:15 AM			
			13792		
			401-000-000-594-34-62-02	Construction - Distribution	\$2,779.62
		Total Invoice - 10/03/2013 11:40:15 AM			\$2,779.62
Total 35857					\$2,779.62
35884		2013 - October - First meeting			
		Invoice - 10/8/2013 11:22:50 AM			
			1/2 #1 culvert		
			401-000-000-594-34-62-02	Construction - Distribution	\$4,794.69
		Total Invoice - 10/8/2013 11:22:50 AM			\$4,794.69
Total 35884					\$4,794.69
Total Lindstrom & Son Construction Inc.					\$7,574.31
Mettler-Toledo, Inc.					\$7,574.31
35858		2013 - October - First meeting			
		Invoice - 10/8/2013 8:39:36 AM			
			641012177		
			409-000-000-535-00-31-04	Annual Meter Calibrations	\$234.47
		Total Invoice - 10/8/2013 8:39:36 AM			\$234.47
Total 35858					\$234.47
Total Mettler-Toledo, Inc.					\$234.47
Michael S. Turner					\$234.47
35859		2013 - October - First meeting			
		Invoice - 10/03/2013 9:52:50 AM			
			001-000-000-512-40-51-00	Municipal Court Services	\$412.00
				Court services	
		Total Invoice - 10/03/2013 9:52:50 AM			\$412.00
Total 35859					\$412.00
Total Michael S. Turner					\$412.00
Mt. Baker Silo					\$412.00
35860		2013 - October - First meeting			
		Invoice - 10/7/2013 3:19:41 PM			
			#1		
			401-000-000-594-00-62-00	Construction Project -Resvoir	\$140,579.36
		Total Invoice - 10/7/2013 3:19:41 PM			\$140,579.36
Total 35860					\$140,579.36
Total Mt. Baker Silo					\$140,579.36
Nancy McAllister					\$140,579.36

Vendor	Number	Reference	Account Number	Description	Amount
	35861			2013 - October - First meeting	
		Invoice - 10/03/2013 9:52:42 AM			
			001-000-000-512-40-51-00	Municipal Court Services	\$412.00
				Court services	
		Total Invoice - 10/03/2013 9:52:42 AM			\$412.00
	Total 35861				\$412.00
Total Nancy McAllister					\$412.00
Naselle Rock & Asphalt	35862			2013 - October - First meeting	
		Invoice - 10/8/2013 8:33:51 AM			
			23549		
			401-000-000-534-00-31-00	Operation & Maintenance	\$58.95
				rock for hydrant	
		Total Invoice - 10/8/2013 8:33:51 AM			\$58.95
	Total 35862				\$58.95
Total Naselle Rock & Asphalt					\$58.95
North Coast Truck Parts	35863			2013 - October - First meeting	
		Invoice - 10/8/2013 8:32:19 AM			
			209094		
			001-000-000-576-80-48-00	Repairs & Maintenance	\$48.75
			101-000-000-542-30-35-00	Roadway Equipment	\$48.75
			401-000-000-534-00-48-00	Vehicle Repairs And Maint.	\$48.75
			409-000-000-535-00-48-01	Repairs And Maintenance	\$48.75
		Total Invoice - 10/8/2013 8:32:19 AM			\$195.00
	Total 35863				\$195.00
Total North Coast Truck Parts					\$195.00
Northstar Chemical, Inc.	35864			2013 - October - First meeting	
		Invoice - 10/7/2013 3:28:52 PM			
			45545		
			401-000-000-534-00-31-01	Chemicals	\$766.24
		Total Invoice - 10/7/2013 3:28:52 PM			\$766.24
	Total 35864				\$766.24
Total Northstar Chemical, Inc.					\$766.24
Oman & Son	35865			2013 - October - First meeting	
		Invoice - 10/03/2013 11:43:15 AM			
			Sept 2013		
			001-000-000-522-10-48-00	Repair & Maintenance	\$13.86
			401-000-000-534-00-31-00	Operation & Maintenance	\$147.35
		Total Invoice - 10/03/2013 11:43:15 AM			\$161.21
	Total 35865				\$161.21
Total Oman & Son					\$161.21
One Call Concepts, Inc.	35866			2013 - October - First meeting	
		Invoice - 10/03/2013 11:47:11 AM			
			3099072		
			101-000-000-543-30-30-00	Office And Operating	\$3.19
			401-000-000-534-00-31-00	Operation & Maintenance	\$3.19
			409-000-000-535-00-31-01	Operations And Maintenance	\$3.18
		Total Invoice - 10/03/2013 11:47:11 AM			\$9.56
	Total 35866				\$9.56
Total One Call Concepts, Inc.					\$9.56
Pacific CO Auditor	35867			2013 - October - First meeting	
		Invoice - 10/03/2013 11:48:27 AM			
			Trick/104 Spruce LLC		
			401-000-000-534-00-31-06	Office & Customer Service	\$144.00
		Total Invoice - 10/03/2013 11:48:27 AM			\$144.00
	Total 35867				\$144.00
Total Pacific CO Auditor					\$144.00
Pacific CO Sheriff Office	35868			2013 - October - First meeting	
		Invoice - 10/7/2013 3:25:39 PM			
			2013 Q4 Ilwaco		
			001-000-000-528-60-51-00	Dispatch Services	\$5,415.89
		Total Invoice - 10/7/2013 3:25:39 PM			\$5,415.89
		Invoice - 10/7/2013 3:26:58 PM			
			2013 Q4 fire		
			001-000-000-528-60-51-00	Dispatch Services	\$736.04
		Total Invoice - 10/7/2013 3:26:58 PM			\$736.04
	Total 35868				\$6,151.93
Total Pacific CO Sheriff Office					\$6,151.93
Peninsula Landscape Supply					

Vendor	Number	Reference	Account Number	Description	Amount
	35869			2013 - October - First meeting	
		Invoice - 10/03/2013 11:50:29 AM			
		401-000-000-534-00-31-00	Operation & Maintenance	\$37.73	
		Total Invoice - 10/03/2013 11:50:29 AM		\$37.73	
	Total 35869			\$37.73	
Total Peninsula Landscape Supply				\$37.73	
Peninsula Sanitation Service, Inc.				\$37.73	
	35870			2013 - October - First meeting	
		Invoice - 10/7/2013 1:10:55 PM			
		001-000-000-514-20-47-01	Garbage Bills	\$285.22	
		409-000-000-535-00-47-04	Garbage Services	\$361.98	
		Total Invoice - 10/7/2013 1:10:55 PM		\$647.20	
	Total 35870			\$647.20	
Total Peninsula Sanitation Service, Inc.				\$647.20	
PUD No 2 of Pacific County				\$647.20	
	35871			2013 - October - First meeting	
		Invoice - 10/03/2013 11:52:15 AM			
		20130420			
		409-000-000-594-63-35-00	Sewer Line Replace/repair	\$705.87	
		Total Invoice - 10/03/2013 11:52:15 AM		\$705.87	
	Total 35871			\$705.87	
Total PUD No 2 of Pacific County				\$705.87	
Rognlin's, Inc				\$705.87	
	35872			2013 - October - First meeting	
		Invoice - 10/7/2013 3:33:42 PM			
		#3			
		101-000-000-595-30-65-00	Roadway Construction	\$1,250.00	
		409-000-000-594-63-35-03	First Avenue Sewer Line - Construction	\$287,270.94	
		Total Invoice - 10/7/2013 3:33:42 PM		\$288,520.94	
	Total 35872			\$288,520.94	
Total Rognlin's, Inc				\$288,520.94	
Sid's IGA				\$288,520.94	
	35873			2013 - October - First meeting	
		Invoice - 10/03/2013 11:53:48 AM			
		131526			
		401-000-000-534-00-31-00	Operation & Maintenance	\$16.36	
		Total Invoice - 10/03/2013 11:53:48 AM		\$16.36	
	Total 35873			\$16.36	
Total Sid's IGA				\$16.36	
Tangly Cottage Gardening				\$16.36	
	35874			2013 - October - First meeting	
		Invoice - 10/03/2013 11:54:51 AM			
		Sept 2013			
		104-000-000-573-90-40-02	Miscellaneous	\$540.35	
		Total Invoice - 10/03/2013 11:54:51 AM		\$540.35	
	Total 35874			\$540.35	
Total Tangly Cottage Gardening				\$540.35	
Tidy By The Sea, LLC				\$540.35	
	35875			2013 - October - First meeting	
		Invoice - 10/03/2013 9:53:14 AM			
		001-000-000-514-20-31-00	Office & Operating Supplies	\$65.00	
		001-000-000-572-50-41-00	Custodian Library	\$325.00	
		Total Invoice - 10/03/2013 9:53:14 AM		\$390.00	
	Total 35875			\$390.00	
Total Tidy By The Sea, LLC				\$390.00	
USA Blue Book				\$390.00	
	35876			2013 - October - First meeting	
		Invoice - 10/7/2013 1:15:18 PM			
		148930			
		401-000-000-534-00-31-00	Operation & Maintenance	\$341.94	
		Total Invoice - 10/7/2013 1:15:18 PM		\$341.94	
		Invoice - 10/7/2013 1:15:40 PM			
		153652			
		409-000-000-535-00-31-01	Operations And Maintenance	\$143.78	
		Total Invoice - 10/7/2013 1:15:40 PM		\$143.78	
	Total 35876			\$485.72	
Total USA Blue Book				\$485.72	
Verizon Wireless				\$485.72	
	35877			2013 - October - First meeting	
		Invoice - 10/03/2013 11:56:49 AM			
		9711843942			
		401-000-000-534-00-42-00	Communications	\$91.49	
		Total Invoice - 10/03/2013 11:56:49 AM		\$91.49	
	Total 35877			\$91.49	
Total Verizon Wireless				\$91.49	

Vendor	Number	Reference	Account Number	Description	Amount
Visa					
	35878			2013 - October - First meeting	
		Invoice - 10/8/2013 9:00:58 AM			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$25.33
		101-000-000-543-30-30-00		Office And Operating	\$62.28
		401-000-000-534-00-31-06		Office & Customer Service	\$25.33
		401-000-000-534-00-32-00		Gasoline	\$456.15
		408-000-000-531-38-31-01		Operations & Maintenance	\$25.33
		409-000-000-535-00-31-08		Office Supplies & Customer Service	\$25.33
		409-000-000-535-00-32-00		Gas/oil Products	\$216.22
		Total Invoice - 10/8/2013 9:00:58 AM			\$835.97
		Invoice - 10/8/2013 9:15:03 AM			
		001-000-000-514-20-31-00		Office & Operating Supplies	\$72.25
		401-000-000-534-00-31-06		Office & Customer Service	\$55.48
		409-000-000-535-00-31-08		Office Supplies & Customer Service	\$55.48
		Total Invoice - 10/8/2013 9:15:03 AM			\$183.21
	Total 35878				\$1,019.18
Total Visa					\$1,019.18
Vision Municipal Solutions, Llc					
	35879			2013 - October - First meeting	
		Invoice - 10/7/2013 3:07:52 PM			
		2031			
		401-000-000-534-00-31-06		Office & Customer Service	\$117.92
		408-000-000-531-38-31-01		Operations & Maintenance	\$117.92
		409-000-000-535-00-31-08		Office Supplies & Customer Service	\$117.91
		Total Invoice - 10/7/2013 3:07:52 PM			\$353.75
	Total 35879				\$353.75
Total Vision Municipal Solutions, Llc					\$353.75
WA State Dept. Natural Resources					
	35880			2013 - October - First meeting	
		Invoice - 10/7/2013 3:31:35 PM			
		9083913			
		401-000-000-534-00-31-04		Doe Annual Permit Fee	\$236.43
		Total Invoice - 10/7/2013 3:31:35 PM			\$236.43
	Total 35880				\$236.43
Total WA State Dept. Natural Resources					\$236.43
Wadsworth Electric					
	35881			2013 - October - First meeting	
		Invoice - 10/03/2013 11:59:53 AM			
		14094			
		409-000-000-535-00-41-01		Professional Services - Electrician	\$698.54
		Total Invoice - 10/03/2013 11:59:53 AM			\$698.54
		Invoice - 10/7/2013 1:18:01 PM			
		16195			
		409-000-000-535-00-41-01		Professional Services - Electrician	\$2,370.30
		Total Invoice - 10/7/2013 1:18:01 PM			\$2,370.30
		Invoice - 10/8/2013 8:40:50 AM			
		16263			
		409-000-000-535-00-41-01		Professional Services - Electrician	\$278.12
		Total Invoice - 10/8/2013 8:40:50 AM			\$278.12
		Invoice - 10/8/2013 9:57:02 AM			
		16000			
		409-000-000-535-00-41-01		Professional Services - Electrician	\$500.56
		Total Invoice - 10/8/2013 9:57:02 AM			\$500.56
	Total 35881				\$3,847.52
Total Wadsworth Electric					\$3,847.52
Western Systems Refuse & Recycling Solutions					
	35882			2013 - October - First meeting	
		Invoice - 10/7/2013 3:23:31 PM			
		5509			
		401-000-000-534-00-35-00		Small Tools & Equipment	\$314.55
		Total Invoice - 10/7/2013 3:23:31 PM			\$314.55
	Total 35882				\$314.55
Total Western Systems Refuse & Recycling Solutions					\$314.55
William R. Penoyar, Attorney at Law					
	35883			2013 - October - First meeting	
		Invoice - 10/03/2013 9:52:30 AM			
		001-000-000-512-40-51-00		Municipal Court Services	\$412.00
		Total Invoice - 10/03/2013 9:52:30 AM			\$412.00
	Total 35883				\$412.00
Total William R. Penoyar, Attorney at Law					\$412.00
Grand Total		Vendor Count	60		\$565,570.17



Register

Number	Name	Fiscal Description	Amount
<u>35813</u>	Fero, Jimmie W	2013 - October - First meeting	\$603.90
<u>35814</u>	Gardner, Daryl W	2013 - October - First meeting	\$1,596.10
<u>35815</u>	Jensen, David	2013 - October - First meeting	\$181.52
<u>35816</u>	Schweizer, Dennis	2013 - October - First meeting	\$1,716.37
<u>35817</u>	Williams, Thomas R	2013 - October - First meeting	\$878.17
<u>35818</u>	AWC - Life Insurance	2013 - October - First meeting	\$21.40
<u>35819</u>	AWC Employee Benefit Trust	2013 - October - First meeting	\$4,740.50
<u>35820</u>	Dept of Labor & Industry	2013 - October - First meeting	\$4,706.09
<u>35821</u>	Dept of Retirement - Def Comp	2013 - October - First meeting	\$280.00
<u>35822</u>	Dept of Retirement Systems	2013 - October - First meeting	\$4,336.94
<u>35823</u>	Employment Security Dept.	2013 - October - First meeting	\$2,979.07
ACH Pay - 882	Cassinelli, Michael	2013 - October - First meeting	\$422.10
ACH Pay - 883	Chambreau, Jon H.	2013 - October - First meeting	\$181.52
ACH Pay - 885	Fornier, Gary	2013 - October - First meeting	\$372.35
ACH Pay - 887	Gustafson, David M.	2013 - October - First meeting	\$1,511.62
ACH Pay - 888	Hazen, Warren M.	2013 - October - First meeting	\$1,704.47
ACH Pay - 890	Kezele, Pamela J.	2013 - October - First meeting	\$949.59
ACH Pay - 891	Marshall, Fred	2013 - October - First meeting	\$181.52
ACH Pay - 892	Mc Kee, David A	2013 - October - First meeting	\$1,682.52
ACH Pay - 893	Mc Millan, Elaine	2013 - October - First meeting	\$931.99
ACH Pay - 894	Mulinix, Vinessa	2013 - October - First meeting	\$179.82
ACH Pay - 896	Staples, Terri P	2013 - October - First meeting	\$427.56
<u>EFT 10-1-13 2</u>	U.S. Treasury Department	2013 - October - First meeting	\$4,229.50
<u>EFT 10-4-13 1</u>	Discovery Benefits	2013 - October - First meeting	\$1,000.00
			\$35,814.62

We, the undersigned members of the city council of the City of Ilwaco, Pacific County, Washington, do hereby certify that the merchandise or services hereinafter specified have been received and the voucher numbers 35813 through 35823 and electronic payments totalling \$35,814.62 are approved this 14th day of October, 2013

Council member

Council member

Treasurer

Council member

Long Beach Police

P.O. Box 795
Long Beach, WA 98631

lbpdchief@centurytel.net

Phone 360-642-2911
Fax 360-642-5273

10-01-13

Page 1 of 3

To: Mayor Cassinelli and Ilwaco City Council

From: Chief Flint R. Wright

Ref.: Monthly Report for September 2013

During the month of September the Long Beach Police Department handled the following cases and calls:

Long Beach

676 Total Incidents
Aid Call Assists: 4
Alarms: 7
Animal Complaints: 10
Assaults: 10
Assists: 113
(Includes 9 Law Enforcement Agency Assists Outside City Boundaries)
Burglaries: 0
Disturbance: 28
Drug Inv.: 3
Fire Call Assists: 2
Follow Up: 187
Found/Lost Property: 22
Harassment: 9
Malicious Mischief: 11
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Person: 2
Prowler: 1
Runaway: 0
Security Checks: 48
Suspicious: 31
Thefts: 10
Traffic Accidents: 12
Traffic Complaints: 16
Traffic Tickets: 22
Traffic Warnings: 108
Trespass: 1
Warrant Contacts: 9
Welfare Checks: 10

Ilwaco

322 Total Incidents
Aid Call Assists: 2
Alarms: 4
Animal Complaints: 2
Assaults: 5
Assists: 60
Burglaries: 1
Disturbance: 6
Drug Inv.: 4
Fire Call Assists: 1
Follow Up: 99
Found/Lost Property: 1
Harassment: 8
Malicious Mischief: 2
MIP – Alcohol: 0
MIP – Tobacco: 0
Missing Person: 1
Prowler: 1
Runaway: 2
Security Checks: 38
Suspicious: 17
Thefts: 3
Traffic Accidents: 1
Traffic Complaints: 16
Traffic Tickets: 1
Traffic Warnings: 33
Trespass: 5
Warrant Contacts: 2
Welfare Checks: 7

Rod Run Weekend, September 6th – 8th, went very well. I brought down 24 officers this year and the Sheriff's Office also had a strong presence in Long Beach. Over the course of the weekend we issued only three negligent driving tickets, three open container tickets and one assault citation. We did have a lot of fight calls and disturbance calls, where no citations or arrests were made, but that is to be expected. Over all I am very pleased with how the weekend, both in Ilwaco and Long Beach, went. The crowds in Ilwaco for the Slow Drags were large and well behaved. The crowds in Long Beach were also large and were a little more rowdy but for the most part behaved themselves. We only booked into jail 4 people for the entire weekend and three of those were for warrants and were all locals. Having a strong and large police presence is important and I believe is the key to keeping a lid on things. I appreciate the mayor and council supporting me with those extra officers.

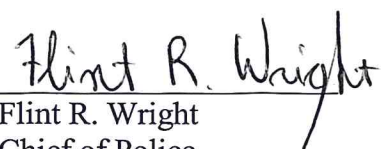
On the 13th I received a letter from Sergeant Leon Kessler with the Castle Rock Police Department. Sergeant Kessler was here for this year's Rod Run Weekend working for us. He assisted Long Beach Officer Steve Ross at an aid call where the victim was suffering from cardiac issues. During the call Officer Ross was forced to do CPR on the victim. Due to Officer Ross' efforts he was able to bring the victim back. Sergeant Kessler was also impressed with how Steve dealt with the family. A copy of the letter is attached.

Ilwaco held its "Triathlon Race" on September 21st. The department was able to provide an officer for most of the race for traffic control.

The department had firearms range training on the 23rd. We did a combat style course using our duty handguns and our patrol rifles.

On September 25th the local Boys and Girls Club sponsored a job fair at Ilwaco High School. Many local businesses manned tables with information about their organizations. Loretta and I manned a table representing the Long Beach Police Department. We handed out pens, magnets and key chains and were able to talk to a number of students about law enforcement.

Officer Casey Meling gave a presentation on September 27th to a group of individuals going through Pacific County Emergency Managements "Community Emergency Response Team" (CERT) training. Casey was trained in "tactical community policing for homeland security" in 2012. He talked to the "CERT" class about what to be on the lookout for in regards to terrorism and how to respond to possible terrorists incidents.


Flint R. Wright
Chief of Police



Castle Rock Police Department

141 A St SW / P.O. Box 475
Castle Rock, WA 98611
Office: (360) 274-4711 Fax: (360) 274-4318

Page 3 of 3

September 8, 2013

Chief Flint Wright
Long Beach Police Department
P.O. Box 795
Long Beach, WA 98631

Dear Chief Wright;

On September 8, 2013 I was assisting Officer Steve Ross as a part of the Rod Run celebration in the Long Beach area.

At one point during our patrol shift, Officer Ross was dispatched to assist on a medical call regarding a victim who was suffering cardiac issues at a local residence.

Upon our arrival at the residence, Officer Ross and I were directed to the victim who was lying on his back on the front porch of the residence. His eyes were wide open, without movement or blinking and his pupils were fixed. Officer Ross and I both checked for a pulse on the victim and were initially able to find a faint carotid pulse.

While the paramedic staff was still enroute to the scene, Officer Ross continued to work with the victim talking to him and attempting get him to regain consciousness, meanwhile continuing to monitor his pulse. At one point, Officer Ross noted that the victim's heart had stopped beating. After confirming the absence of pulse, Officer Ross began CPR. After a number of chest compressions, Officer Ross was able to revive the victim, restoring his pulse and bringing him to partial consciousness. Medical staff subsequently arrived and took over care of the victim, transporting him to the hospital for more advanced care.

Without question, absent the quality of care and rapid response of Officer Ross, the victim's survival in this circumstance would have been doubtful.

It is additionally important to note that Officer Ross also made great efforts to communicate clearly and with compassion with the family members present.

Clearly, Officer Ross is a dedicated professional in every sense of the word and a credit to your agency.

Respectfully submitted;

Leon Kessler
Staff Sergeant, Res.
Castle Rock Police Department

Chief Bob Deane 9/9/13

Steve:
Good job
Chief Wright

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

- A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 9/23/13 Council Business Item: 10/14/13
- B. Issue/Topic: **Resolution and Interlocal Agreement with AWC Employee Benefit Trust for Health Care Program**
- C. Sponsor(s):
 1. Jon Chambreau 2. Fred Marshall
- D. Background (overview of why issue is before council):
 1. Effective January 1, 2014, the AWC trust medical, dental (WDS) and vision programs will transition from fully insured to self-insured, as approved by the State Risk Manager on August 26, 2013. To continue medical, dental and vision benefits through the trust, employers are required to approve, by resolution, an interlocal agreement authorizing participation in the self-insured program.
- E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
 1. One of the overriding factors in the AWC's decision to self-insure was cost savings to members. Self-insurance allows AWC to eliminate several taxes mandatory for fully insured plans and lower retention and stop loss fees. See attached letter, fact sheet and website print out for more details.
- F. Impacts:
 1. Fiscal: 0% increase for 2014.
 2. Legal: City Attorney Heather Reynolds has reviewed and approved the resolution and interlocal agreement.
 3. Personnel: The city will not be eligible to purchase medical, dental and vision benefits from the trust as of January 1, 2014, unless the resolution and interlocal agreement are adopted and executed.
 4. Service/Delivery:
- G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on
- H. Staff Comments:
 1. _____
- I. Time Constraints/Due Dates: Resolutions and Interlocal Agreements must be adopted and returned to the trust no later than November 15, 2013.
- J. Proposed Motion: **I move to adopt the proposed resolution authorizing the mayor to execute the interlocal agreement with Association of Washington Cities Employee Benefit Trust creating a health care program to be administered by the trust.**

**CITY OF ILWACO
RESOLUTION NO. 2013-XX**

**A RESOLUTION OF THE CITY OF ILWACO, WASHINGTON, ADOPTING THE
INTERLOCAL AGREEMENT WITH ASSOCIATION OF WASHINGTON CITIES
EMPLOYEE BENEFIT TRUST CREATING A HEALTH CARE PROGRAM TO BE
ADMINISTERED BY THE TRUST**

WHEREAS, the Association of Washington Cities Employee Benefit Trust (the "Trust") is an entity to which contributions by cities and towns and non-city entities organized and existing under the Constitution or laws of the State of Washington and who are members of the Trust ("Participating Cities and Towns" and "Participating Non-City Entities") and their employees can be paid and through which the Board of Trustees of the Trust ("Trustees") provides one or more insured health and welfare benefit plans or programs to the employees of Participating Cities and Towns and Non-City Entities, their dependents and other beneficiaries ("Beneficiaries"), on whose behalf the contributions were paid; and

WHEREAS, the Trust qualifies as a voluntary employee beneficiary association within the meaning of Section 501(c)(9) of the Internal Revenue Code, providing for the payment of life, sick, accident or other benefits to Beneficiaries; and

WHEREAS, the Trust and Participating Cities and Towns and Non-City Entities have determined that it is in the best interest of Participating Cities and Towns and Non-City Entities to jointly self-insure certain health benefit plans and programs for Beneficiaries through a designated account within the Trust, while at the same time having the Trust continue as the entity to which other insured health and welfare benefit program contributions are paid and through which insured health and welfare benefit plans and programs are provided to Beneficiaries; and

WHEREAS, Chapter 48.62 RCW provides that two or more local government entities may, by interlocal agreement under chapter 39.34 RCW, jointly self-insure health benefit plans and programs, and/or jointly hire risk management services for such plans or programs by any one or more of certain specified methods; and

WHEREAS, the Association of Washington Cities Employee Benefit Trust Interlocal Agreement (the "Interlocal Agreement") attached hereto creates a joint self-insured health and welfare benefit program (the "Health Care Program") to be administered by the Trustees for the purposes of providing self-insured health benefits to Beneficiaries; and

WHEREAS, WAC 200-110-030 requires every local government entity participating in a joint self-insurance health and welfare benefit program to adopt such program by resolution; and

WHEREAS, Chapter 48.62 requires Health Care Program assets to be managed consistent with existing authority over use of municipal funds in RCW 35.39.030. The Trust will manage Health Care Program reserves in compliance with Chapter 48.62 RCW; RCW 35.39.030, and the Health Care Program Investment Policy; and

WHEREAS, all premium contributions for use in the Health Care Program are deposited into a designated account within the Trust, the Health Care Program Account (the "HCP Account"), and the HCP Account represents a pool of funds that is independent of all other Trust or AWC funds; and

WHEREAS, the Trust intends to manage the HCP Account assets in compliance with federal and state laws and the Interlocal Agreement; and

WHEREAS, the Ilwaco City Council believes it is in the best interest of the Health Care Program to allow the Trust to manage the HCP Account;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ILWACO, WASHINGTON, DOES RESOLVE AS FOLLOWS:

Section 1. The Interlocal Agreement creating the Health Care Program is hereby adopted, and by adopting such Agreement, the City of Ilwaco acknowledges that it shall be subject to assessments as required by the Health Care Program

Section 2. Effective Date. This resolution, being an exercise of power specifically delegated to the city legislative body, is not subject to referendum and shall take effect five (5) days after passage by the City Council.

PASSED BY THE CITY COUNCIL OF THE CITY OF ILWACO, AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THIS ____ DAY OF _____, 2013.

Mike Cassinelli, Mayor

ATTEST:

PJ Kezele, Deputy City Clerk

VOTE	Jensen	Mulinix	Marshall	Chambreau	Forner	Cassinelli
Ayes						
Nays						
Abstentions						
Absent						

EFFECTIVE:

**ASSOCIATION OF WASHINGTON CITIES EMPLOYEE BENEFIT TRUST
HEALTH CARE PROGRAM
INTERLOCAL AGREEMENT**

This Agreement is made and entered into in the State of Washington by and among the Association of Washington Cities Employee Benefit Trust (the "Trust") and cities and towns, and non-city entities organized and existing under the Constitution or laws of the State of Washington and who are members of the Trust ("Participating Cities and Towns," or "Participating Non-City Entities"), all of whom are signatories to this Agreement.

RECITALS

WHEREAS, the Trust is an entity to which contributions by Participating Cities and Towns and Non-City Entities (defined below) and Participating Employees (defined below) are paid and through which the Board of Trustees provides one or more insured health and welfare benefit plans or programs to Participating Employees, their covered dependents and other beneficiaries ("Beneficiaries"), on whose behalf the contributions were paid; and

WHEREAS, the Trust qualifies as a voluntary employee beneficiary association within the meaning of Section 501(c)(9) of the Internal Revenue Code ("VEBA"), providing for the payment of life, sick, accident or other benefits to Beneficiaries; and

WHEREAS, the Trust and the Participating Cities and Towns have determined that it is in the best interest of Participating Cities and Towns to jointly self-insure certain health benefit plans and programs for Beneficiaries through a designated account within the Trust, while at the same time having the Trust continue as the entity to which health and welfare benefit plan or program contributions are paid and through which insured health and welfare benefit plans and programs are provided to Beneficiaries; and

WHEREAS, it appears economically feasible and practical for the parties to this Agreement (defined below) to do so; and

WHEREAS, Chapter 48.62 RCW provides that two or more local government entities may, by Interlocal agreement under Chapter 39.34 RCW, jointly self-insure health benefit plans and programs, and/or jointly hire risk management services for such plans or programs by any one or more of certain specified methods; and

WHEREAS, each local government entity that is a signatory hereto, as required by WAC 200-110-030, acts upon the authority of a resolution adopting this Agreement and the Health Care Program (defined below) created herein;

NOW, THEREFORE, for and in consideration of all of the mutual benefits, covenants and agreements contained herein, the parties hereto agree as follows:

ARTICLE 1

DEFINITIONS

The following are definitions of terms used in the Agreement. Unless indicated otherwise, other terms are defined where they are first used. Defined terms are capitalized when used in the defined context.

- 1.1 **Agreement** means this Interlocal Agreement entered into under the authority of Chapter 39.34 RCW and as required by RCW 48.62.031(2) between the Trust and Participating Employers.
- 1.2 **Association of Washington Cities** or **AWC** means the Association of Washington Cities, a not-for-profit membership association established pursuant to the laws of the state of Washington for the purpose of providing various services to and on behalf of its member cities.
- 1.3 **Association of Washington Cities Employee Benefit Trust** or the **Trust** means the trust and all property and money held by such entity, including all contract rights and records, established for the sole purpose of providing life, sick accident or other health and welfare benefits to Participating Employees, their covered dependents and other beneficiaries, and which is approved by the Internal Revenue Service as a VEBA.
- 1.4 **Employee Benefits Advisory Committee** or **EBAC** means the committee defined in Article V of the Trust Agreement that may be delegated responsibility by the Board of Trustees, including but not limited to: overseeing the operations of the Health Care Program, analyzing and developing annual premium levels and benefit coverage changes for recommendation to the Board of Trustees and performing other duties necessary to ensure that the needs of Participating Employers are met and the long-term financial health of the Health Care Program is maintained.
- 1.5 **Health Care Program** means the joint self-insurance program offering self-insured health benefit options through the HCP Account.
- 1.6 **HCP Account** means a designated account within the Trust and created by this Agreement, the Trust Agreement and Trust Health Care Program policies all under the authority of Chapter 48.62 RCW to provide self-insured health benefits to Participating Employees, their covered dependents and other beneficiaries and further described in Article 6.
- 1.7 **Non-City Entity** means any public agency, public corporation, intergovernmental agency or political subdivision, within the state of Washington that meets the requirements of Article IX, Section 1(c)(ii) and (iii) of the Trust Agreement for participation in the Health Care Program.
- 1.8 **Participating City** means any city or town within the state of Washington that meets the requirements of Article IX, Section 1(a) or Section 1(b) of the Trust Agreement.

- 1.9 **Participating Employee** means any individual employed by a Participating Employer and for whom the Participating Employer makes contributions to the Trust, and any individual who may have been so employed but is subsequently laid off, terminated, or retired.
- 1.10 **Participating Employer** means a Participating City or Non-City Entity that is also a party to this Agreement.
- 1.11 **Resolution** means the resolution adopted by each Participating City or Non-City Entity that authorizes the Health Care Program.
- 1.12 **State Risk Manager** or **Risk Manager** means the risk manager of the Risk Management Division within the Department of Enterprise Services.
- 1.13 **Stop Loss Insurance** or **Reinsurance** means a promise by an insurance company that it will cover losses of the Health Care Program over and above an agreed-upon individual or aggregated amount, which definition shall be modified by any changes to the definition of stop loss insurance in WAC 200-110-020.
- 1.14 **Third-Party Administrator** means the independent association, agency, entity or enterprise which, through a contractual agreement, provides one or more of the following ongoing services to the Health Care Program: pool management or administration services, claims administration services, risk management services, or services for the design, implementation, or termination of an individual or joint self-insurance program.
- 1.15 **Trust Agreement** means the Trust Agreement Governing the Trust amended and restated July 1, 2013, and any subsequent amendments thereto.
- 1.16 **Trustees** or **Board of Trustees** means the following individuals and their successors, who together, govern the Trust and the Health Care Program:
- 1.16.1 the AWC President and the AWC Vice President;
- 1.16.2 the EBAC Chair and the EBAC Vice Chair; and
- 1.16.3 an individual elected pursuant to the procedures in Article III, Section 5 of the Trust Agreement to serve as the trustee from one of the following regions:
- (a) North East Region (known as the "North East Region Trustee");
 - (b) North West Region (known as the "North West Region Trustee");
 - (c) South East Region (known as the "South East Region Trustee"); and
 - (d) South West Region (known as the "South West Region Trustee").

Individuals from Non-City Entities are not eligible to serve as Trustees.

ARTICLE 2

PURPOSE

This Agreement is entered into for the purpose of authorizing the Health Care Program created by the Trust to provide self-insured health benefits to Participating Employees, their covered dependents and other beneficiaries. The Health Care Program shall comply with the statutory provisions found in Chapters 48.62 and 39.34 RCW and the regulatory requirements contained in WAC 200-110 applicable to joint self-insurance programs.

ARTICLE 3

PARTIES

Each party to this Agreement certifies that it intends to participate in the Health Care Program. Participating Employers are signatories of this Agreement to become effective on a date to be mutually determined (the "Effective Date") and with such other Participating Cities and Non-City Entities as may later be added to and become signatories to this Agreement.

ARTICLE 4

DURATION OF AGREEMENT

- 4.1 This Agreement shall become effective on the Effective Date.
- 4.2 This Agreement shall have perpetual duration unless terminated as hereinafter provided.

ARTICLE 5

MEMBERSHIP COMPOSITION

The Health Care Program shall be open to Participating Cities and Non-City Entities. Participation in the Health Care Program is voluntary and not a requirement of AWC membership. The Board of Trustees shall provide for the reasonable admission of new Participating Cities and Non-City Entities.

ARTICLE 6

HCP ACCOUNT

- 6.1 All premium contributions by Participating Employers, Non-City Entities and Participating Employees for use in the Health Care Program are deposited into the HCP Account.
- 6.2 The HCP Account represents a pool of funds that is independent of all other Trust or AWC funds and independent of all other Participating Employer and Non-City Entity funds. The funds deposited into the HCP Account are held, managed and expended only for the Health Care Program and reasonable expenses, consistent with applicable state

and federal statutes and rules governing joint self-insurance programs and self-insurance programs generally.

- 6.3 The HCP Account is subject to audit by the State Auditor's Office.

ARTICLE 7

TRUSTEE POWERS RELATED TO HEALTH CARE PROGRAM

The Board of Trustees is provided with the powers and functions established under RCW 48.62.031 to accomplish the following:

- 7.1 Promote the economical and efficient means by which health benefits coverage is made available to Participating Employers and Non-City Entities and provided to Participating Employees, their covered dependents and other beneficiaries;
- 7.2 Protect the financial integrity of the Health Care Program through purchase of Stop Loss Insurance or Reinsurance in such form and amount as needed;
- 7.3 Contract for or otherwise provide risk management and loss control services;
- 7.4 Contract for or otherwise provide legal counsel for the defense of claims and other legal services;
- 7.5 Consult with the state insurance commissioner and the State Risk Manager;
- 7.6 Obligate the Participating Employers and Non-City Entities to pledge revenues or contribute money to secure the obligations or pay the expenses of the Health Care Program, including the establishment of a reserve or fund for coverage; and
- 7.7 Exercise all other powers and perform all other functions reasonably necessary to carry out the purposes of the Health Care Program, Chapter 48.62 RCW and Chapter 200-110 WAC.

ARTICLE 8

ORGANIZATION OF HEALTH CARE PROGRAM

- 8.1 The operations of the Health Care Program are managed by the Board of Trustees or its delegates. The Trustees or any delegates review and analyze Health Care Program-related matters and make operational decisions regarding premium contributions, reserves, plan options and benefits in compliance with Chapter 48.62 RCW.
- 8.2 The Board of Trustees has decision authority consistent with the Trust Agreement, Health Care Program policies, Chapter 48.62 RCW and Chapter 200-110 WAC.

ARTICLE 9

RESPONSIBILITIES OF THE TRUSTEES

- 9.1 The Board of Trustees shall discharge its responsibilities under this Agreement as follows:
 - 9.1.1 Provide for the efficient management and operation of the Health Care Program;
 - 9.1.2 Provide for health benefit coverage options for Participating Employees, their covered dependents and other beneficiaries;
 - 9.1.3 Determine the level of Stop Loss Insurance or Reinsurance coverage for claims expenses above the amounts deemed appropriate for self-insurance;
 - 9.1.4 Ensure that the Health Care Program meets required state and federal statutes and rules;
 - 9.1.5 Contract with vendors required to meet the responsibilities established by the Trust Agreement, Health Care Program policies, and applicable state and federal statutes and rules;
 - 9.1.6 Maintain the balance between meeting the Health Care Program needs of Participating Employers and the long-term financial integrity of the Health Care Program;
 - 9.1.7 Prepare an annual financial report on the operations of the Health Care Program; and
 - 9.1.8 Provide for other services deemed appropriate by the Board of Trustees to meet the purposes of this Agreement.
- 9.2 The Board of Trustees may delegate the responsibilities described in this Article 9 to the EBAC or other delegates at its complete discretion.

ARTICLE 10

RESPONSIBILITIES OF THE PARTICIPATING EMPLOYERS

In order to participate in the Health Care Program, Participating Employers shall:

- 10.1 Be a Participating City or Non-City Entity in good standing and comply with the requirements of admission or qualification as established by the Board of Trustees;
- 10.2 Adopt this Agreement by Resolution, agreeing to its terms and provisions;
- 10.3 Submit the Resolution and Agreement to the Trust;

- 10.4 Read the terms, conditions and representations set forth in the application agreement related to participation in the Health Care Program;
- 10.5 Designate an employee of the Participating Employer to be a contact person for all matters relating to the Participating Employer's participation in the Health Care Program;
- 10.6 Pay premiums for the Health Care Program to the Third-Party Administrator no later than the tenth day of the month in which the premium is due;
- 10.7 By formal action of the legislative body of the Participating Employer, approve policies and procedures necessary to secure protected health information ("PHI") in accordance with Chapter 70.02 RCW and the Health Insurance Portability and Accountability Act ("HIPAA") privacy and security rules, codified at 45 C.F.R. Parts 160-164;
- 10.8 Provide the Health Care Program with such information or assistance as is necessary for the Health Care Program to meet its responsibilities under this Agreement; and
- 10.9 Cooperate with and assist the Health Care Program and any insurer of Stop Loss Insurance or Reinsurance, in all matters relating to the administration and operation of the Health Care Program and all matters relating to this Agreement.
- 10.10 Comply with all bylaws, rules, regulations and policies adopted by the Board of Trustees relating to the Health Care Program.

ARTICLE 11

RESERVE FUND INVESTMENT

All reserve fund investments from the HCP Account shall be made in a manner that is consistent with RCW 48.62.111, Chapter 39.59 RCW, WAC 200-110-090 and the Health Care Program Investment Policy.

ARTICLE 12

FINANCIAL RECORDS

- 12.1 The Board of Trustees shall develop estimated revenue and expenditures to establish a budget for each fiscal year covering January 1 through December 31 annually. Actual Health Care Program revenues and expenditures shall be monitored monthly by the Board of Trustees and reported at its quarterly meetings.
- 12.2 The accounting records of the Health Care Program are maintained in accordance with methods prescribed by the State Auditor's office under the authority of Chapter 43.09 RCW. The Health Care Program also follows applicable accounting standards established by the Governmental Accounting Standards Board ("GASB"). Year-end financial reporting is done on an accrual basis and submitted to the Office of the State Auditor as required by Chapter 200-110 WAC. Once reviewed and approved by the

Office of the State Auditor the year-end financial report is transmitted to the Office of the State Risk Manager.

- 12.3 Financial records of the Health Care Program shall be subject to audit by the Office of the State Auditor. Year-end financial reports and audit results shall be made available to interested parties. The Health Care Program shall provide financial information as required by state statute and rule to the Office of the State Risk Manager.

ARTICLE 13

PARTICIPATING EMPLOYER TERMINATION AND WITHDRAWAL

- 13.1 A Participating Employer must remain in good standing with the Trust and adhere to the requirements of this Agreement. In the event that a Participating Employer fails to be a Participating City or Non-City Entity in good standing, participation in the Health Care Program shall automatically terminate without notice as shall all health and welfare benefits provided through the Health Care Program.
- 13.2 The Board of Trustees may take action to terminate membership or deny membership in the Health Care Program where it determines that such termination or denial is in the best interest of the Health Care Program
- 13.3 When a Participating Employer's eligibility in the Health Care Program is affected due to merger or annexation, the affected Participating Employer may petition the Board of Trustees to remain in the Health Care Program.
- 13.4 A Participating Employer may only withdraw its participation in the Health Care Program at the end of the calendar year and must provide written notice to the Trust at least thirty-one (31) days in advance of the end of the calendar year (December 31st).
- 13.5 In the event of withdrawal or non-renewal, the Health Care Program will cover any of the Participating Employer's remaining outstanding Health Care Program claims expenses incurred prior to the Participating Employer's withdrawal from or non-renewal in the Health Care Program.
- 13.6 No Participating Employer, because of withdrawal or any other reason, has any right or interest in the HCP Account because of its nature as a rate stabilization fund. In the event any Participating Employer withdraws from the Health Care Program, its Participating Employees, their covered dependents and other beneficiaries and any Consolidated Omnibus Budget Reconciliation Act of 1985 as amended (COBRA) participants and contract personnel and dependents approved by the Board of Trustees, shall forfeit all right and interest to the HCP Account.

ARTICLE 14

TERMINATION OF HEALTH CARE PROGRAM

- 14.1 In the event the Health Care Program is terminated, the Board of Trustees shall distribute the remaining funds in the HCP Account to the Trust or any successor association authorized by Chapter 39.34 RCW for like purposes for use in any program with similar purposes.
- 14.2 Upon termination, this Agreement and the HCP Account shall continue for the purpose of paying remaining outstanding claims and expenses and fulfilling all other functions necessary to complete the business of the Health Care Program.

ARTICLE 15

MEETINGS, NOTICES AND COMMUNICATIONS

- 15.1 The Board of Trustees and the EBAC, if any responsibilities for Trust management have been delegated thereto, shall provide notice of their regular and special meetings and hold their meetings in accordance with Chapter 42.30, RCW Open Public Meetings Act.
- 15.2 Communications with Participating Employers may occur using mail, email or posting on the Health Care Program website. The website shall be partitioned to provide information for the general public and information specific to Participating Employers and their employees.
- 15.3 Communications may come directly from the Health Care Program, through the Third-Party Administrator or through another vendor on behalf of the Health Care Program.

ARTICLE 16

AMENDMENTS TO INTERLOCAL AGREEMENT

- 16.1 The Board of Trustees shall review and analyze any proposed amendment to this Agreement. An amendment may be proposed for review by any party to this Agreement.
- 16.2 The Board of Trustees upon its discretion may take action by resolution on any amendment at any regular meeting of the Board of Trustees.

ARTICLE 17

PROHIBITION ON ASSIGNMENT

- 17.1 No Participating Employer may assign any right or claim of interest it may have under this Agreement.

- 17.2 No creditor, assignee or third-party beneficiary of any employer shall have the right, claim or title to any party, share, interest, premium or asset of the Trust, HCP Account or the Health Care Program.

ARTICLE 18

HEALTH CLAIM DISPUTES AND APPEALS

In the event that a dispute arises over a health claim, the procedures, adjudication requirements and administrative remedies shall be found in the Health Care Program's plan document applicable to the Health Care Program covering the claimant.

ARTICLE 19

PLAN ADMINISTRATION DISPUTES AND APPEALS

- 19.1 In the event that a dispute arises between a Participating Employer and the Health Care Program, the Participating Employer shall document the circumstances causing the dispute and submit a written request for review of the disputed circumstances to the Board of Trustees. Upon review of such information, the Board of Trustees shall attempt to resolve the dispute.
- 19.2 If the Board of Trustees' resolution to the dispute is deemed unsatisfactory, then alternative dispute resolution through mediation or binding arbitration may be necessary.

ARTICLE 20

ENFORCEMENT OF TERMS OF AGREEMENT

- 20.1 The Board of Trustees may enforce the terms of this Agreement.
- 20.2 In the event legal action is initiated to enforce any term or provision of this Agreement against any present or previous Participating Employer, the prevailing party shall receive such reimbursement of costs as the court deems reasonable for attorneys' fees and costs related to the relevant legal action.

ARTICLE 21

DEFAULT

- 21.1 If any Participating Employer fails to perform any term or condition of this Agreement and such failure continues for a period of sixty (60) days after the Board of Trustees has given the Participating Employer written notice describing such failure, the Participating Employer shall be considered in default.
- 21.2 Upon default, the Board of Trustees may immediately cancel the Participating Employer's participation in the Health Care Program without additional notice or exercise some other remedy otherwise provided by law.

- 21.3 The rights and remedies of the Board of Trustees are cumulative in nature and pursuit of any particular remedy shall not be deemed an election of remedies or a waiver of any other remedies available hereunder or otherwise available by law.

ARTICLE 22

NO WAIVERS

No waiver or forbearance of a breach of any covenant, term, or condition of this Agreement shall be construed to be a waiver or forbearance of any other or subsequent breach of the same or of any other covenant, term or condition, and the acceptance of any performance hereunder, or the payment of any sum of money after the same has become due or at a time when any other default exists hereunder, shall not constitute a waiver or right to demand payment of all sums owing or a waiver of any other default then or thereafter existing.

ARTICLE 23

CONTRACT MANAGEMENT

The Health Care Program shall designate a person to whom the State Risk Manager shall forward legal process served upon the Risk Manager; **The AWC Chief Executive Officer** (designee or successor). **The Health Care Program Director** shall be responsible for and shall be the contact person for all communications regarding the performance of this Agreement.

ARTICLE 24

SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

ARTICLE 25

COUNTERPART COPIES

This Agreement may be signed in counterpart or duplicate copies and any signed counterpart or duplicate copy shall be equivalent to a signed original for all purposes.

ARTICLE 26

HEADINGS

The Article and Section headings in this Agreement are inserted for convenience only and are not intended to be used in the interpretation of the contents of the Articles and Sections they introduce.

ARTICLE 27

AGREEMENT COMPLETE


This Agreement and the documents referenced herein contains all the terms and conditions agreed to by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the parties hereto.

[Signature page follows]

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement.

Association of Washington Cities
Employee Benefit Trust

Participating Employer

Signature: 

Signature: _____

Name: Michael A. McCarty

Name (print): _____

Title: Chief Executive Officer

Title: _____

Date: August 30, 2013

Date: _____

Effective Date: January 1, 2014



1076 Franklin Street SE • Olympia, WA 98501-1346 • 360.753.4137 • 1.800.562.8981

awcnet.org

September 3, 2013

Dear AWC Employee Benefit Trust Member:

On July 25, 2013, after months of research and consideration, the AWC Employee Benefit Trust Board of Trustees voted to move from a fully insured benefit program to a self-insured model. Among a variety of advantages and opportunities that goes along with self-funding, is our projection of a **0% increase for those covered by the Trust's Regence/Asuris Medical, Group Health Medical, WDS Dental, and VSP Vision self-insured plans for 2014.**

In order to conduct business as a self-insured program, we are now required to comply with RCW 48.62 and WAC 200-110. This involves following the state law and rules administered by the Washington State Risk Manager. One of those requirements is that each member must approve, by resolution, an Interlocal Agreement authorizing you to participate in the self-insured program.

Enclosed with this letter is the Interlocal Agreement and a sample council/board resolution, and fact sheet. **We ask that you please calendar these items on your next governing-body agenda for adoption, and return signed copies of the Interlocal Agreement and the resolution to the AWC Employee Benefit Trust no later than November 15, 2013.**

Documents can be mailed, scanned and emailed, or faxed to Luann Hopkins, AWC Chief Operating Officer, as follows:

Mail: Luann Hopkins, COO
Association of Washington Cities
1076 Franklin Street SE
Olympia, WA 98501

Email: Luannh@awcnet.org
Fax: Luann Hopkins, COO at 360-753-0149

Members who do not return the signed Interlocal Agreement and Resolution will not be eligible to purchase medical, dental, and vision benefits from the Trust as of January 1, 2014, and will not be able to take advantage of the projected favorable rates.

If you have questions, or wish to request a representative from the AWC to attend your council/board meetings to help explain these changes, please contact Luann Hopkins or Carol Wilmes at 360-753-4137.

Sincerely,

A handwritten signature in cursive script that reads "Craig George".

Craig George
Chair, AWC Employee Benefit Trust
Board of Trustees

A handwritten signature in cursive script that reads "Mike McCarty".

Mike McCarty
Chief Executive Officer
Association of Washington Cities

AWC Employee Benefit Trust

Self-Funded Health Care Program

Fact Sheet

On August 26, 2013, the State Risk Manager approved the AWC Trust's application to self-insure the medical plans through Group Health and Regence Blue Shield, the Vision Service Plan, and Washington Dental Service plan effective January 1, 2014. The remaining insurance products will continue to be fully-insured. This fact sheet is intended to provide background of the Trust and insight into the Board of Trustee conversation ultimately leading to the decision to self-insure.

Trust history

The AWC Employee Benefit Trust is a Voluntary Employees' Beneficiary Association (VEBA), as defined in IRC 501 (c) (9). The Trust was formed in 1970 by the Association of Washington Cities to offer affordable coverage for its cities and towns with participants in Law Enforcement Officers and Fire Fighters Pension Plan 1 (LEOFF 1). Since that time, the Trust has broadened its insured membership to include all walks of municipal government and their families. Today, the Trust serves 275 participating entities and insures approximately 36,000 employees and family members.

The Trust currently offers medical, dental, vision, employee assistance program, life insurance, long-term disability insurance, and long-term care insurance. In 1984, the Board of Trustees proved to be true visionaries in the health care industry and adopted an innovative health promotion project (wellness) as a cost containment tool. Today, the award-winning Total Health Management services of the Trust (available to Regence and Group Health medical subscribers) continues to reduce health care costs and improve quality of life for our insured members.

The AWC Trust, one of the first of its kind as a municipal league pool, is nationally recognized for excellence and innovation. Industry respect and long-term, stable relationships with insurance carriers, vendors, and consultants have benefited the pool members with quality health care programs; trust-worthy technical assistance and financial predictability. Customer advocacy and member-driven decisions continue to be the cornerstone of the Trust mission, vision and goals.

Planning retreat priority – self-insurance

As one of the highest priorities emerging from the 2011 Long Range Strategic Planning Retreat, the Trustees dedicated its 2013 meetings to learning about the world of self-insurance; hearing in-depth analysis from benefit, legal and actuarial consultants; and weighing the pros and cons of self-insuring the health care plans.

Self-Insurance means a formal program of advance funding and management of entity financial exposure to a risk of loss that is not transferred through the purchase of an insurance policy or contract.

On July 25, Trustees instructed staff and consultants to proceed with a self-insurance application to the State Risk Manager. Approval was granted on August 26, and the Trust will transition its **Regence/Asuris, Group Health, WDS and VSP** plans to self-insurance effective January 1, 2014.

Cost savings

One of the overriding factors in the decision is the potential for cost savings to members. Self-insurance allows the Trust to eliminate several taxes mandatory for fully insured plans including a 2% state tax and a 2% – 3% new 2014 federal insurer tax. While our retention and stop loss fees were extremely competitive as a fully insured plan, these fees were also lowered with the aid of a competitive self-insurance marketplace. Along with all these cost savings, we'll be able to focus on our own trend line, which has been lower than carriers' trends for many years. This bodes well for not only this year's rate projections, but future year's as well.

The transition to self-insurance will not change the manner in which plans are rated (i.e., the Trust will continue to pool all member claims rather than develop rates based upon individual employer loss experience). However, the discussion of large city claims rating is slated to be discussed by the Board of Trustees in 2014, and being self-insured certainly enables a broader scope of analysis.

With all these factors considered, the Trust's 2014 rate **projections** are very favorable with 0% increase projected for most plans.

Self-insurance plans

Fully-insured plans

Regence/Asuris Medical	0%	LEOFF I Medicare Advantage Plan	8%
Group Health Medical	0%	Willamette Dental	0%
WDS Dental	0%	Life & LTD	0%
VSP Vision	0%	EAP	0%

Final rates will be adopted by the Board of Trustees on September 26. Look to our website by end of day on Friday, September 27, for an updated posting.

WellCity rate impact

The WellCity discount is 2% less than the base rate. Ongoing WellCity Award recipients – your current rate will be 2% less than the base rate – which means your rate stays the same. For cities earning the 2013 WellCity Award for the first time, you'll get a 2% discount on the 2014 base rate, meaning your rate this year is actually a 2% savings from your 2013 rate.

Employee impacts

For now, know that the impact to employees and their family members is minimal to none:

- Benefit plan designs remain the same, including the mandated benefit changes under the ACA for 2014
- Employees have access to the same provider networks.
- Claims will be processed by the same carriers.
- It is possible that a new ID card will be generated.

Member Employer impacts

Impact to employers is equally minimal:

- Members will still be part of the Trust's large pool, which will now be self-insured.
- The monthly bill will still be generated by NWA and due at the same time as current (by the 10th of the month).
- The most notable change for employers will be the council-adoption by resolution of an Interlocal Agreement between the jurisdiction and the AWC Trust.

Interlocal Agreement

RCW 48.62 authorizes local government entities to self-insure for health care benefits, and delegates rule-making authority and oversight to the Washington State Risk Manager. Chapter 200-110 Washington Administrative Code sets forth that members of the health care program (pool) must be a signatory to the health care program's Interlocal Agreement, and the Interlocal Agreement must be adopted by the local governing body by resolution.

In order for the Trust to meet the state deadlines, member jurisdictions must provide the adopted resolution and Interlocal Agreement no later than **November 15, 2013.**

AWC Employee Benefit Trust Health Care Program Reserve Funding

Self-insured health care programs must establish reserves necessary to fund the termination costs of the program and to insulate the program against unusual severity or frequency of claims. The Board of Trustees have pledged reserve funds pursuant to actuarially established amounts to satisfy this requirement.

Health Care Program 2014 Financials *at a glance*

Beginning Program Deposits/Assets ¹	\$15,420,000
Projected Employer Contributions	\$174,672,167
Projected Employee Contributions	\$19,408,091
Other Projected Revenues	\$308,400
Total Projected Revenues	\$194,388,586
Projected Claims Payments	\$179,155,972
Projected Operational Expenses ²	\$12,334,777
Projected Stop Loss Insurance Policy	\$813,875
Projected Wellness Program Expenses	\$1,775,561
Total Projected Annual Expenses	\$194,080,186
Projected Year-End Program Assets/Reserves	\$15,728,400

¹ Projected reserves as of December 31, 2013 are \$75,471,971 of which \$15,420,000 are pledged as beginning health care program assets.

² Includes claims adjudication, broker fee-for-service, actuary, legal, consultants, and operations.

Questions

As always, the Trust is committed to communicating with members. You can expect ongoing communications in upcoming ***For Your Health*** e-newsletters. If you have any questions regarding the Trust's decision to self-insure, the new rate projections, or the Interlocal Agreement feel free to contact an AWC Trust staff member at 1-800-562-8981 or benefitinfo@awcnet.org.

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Employee Benefit Trust

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It's official! Self-insurance 1-1-14

Effective January 1, 2014, the AWC Trust medical, dental (WDS) and vision programs will transition from fully-insured to self-insured, as approved by the State Risk Manager on August 26. In addition to the 0% rate adjustment for 2014, the decision to go self-insured has employer and employee impact. Be prepared to answer questions from council, unions and your employees with the self-insurance fact sheet below.

Action required!

To continue medical, dental (WDS), and vision benefits through the Trust, employers are required to approve, by resolution an Interlocal Agreement authorizing participation in the self-insured program. Resolutions must be adopted and returned to the Trust no later than November 15, 2013.

- [AWC CEO/AWC Trust Board of Trustees Chair letter to members \(pdf\)](#)
- [Sample resolution \(word doc\)](#)
- [Interlocal Agreement \(pdf\)](#)
- [Self-insurance fact sheet \(pdf\)](#)

Self-insurance for the Trust?

Planning retreat priority

As one of the highest priorities emerging from the 2011 Long Range Strategic Planning Retreat, the Trustees dedicated its 2013 meetings to learning about the world of self-insurance; hearing in-depth analysis from benefit, legal and actuarial consultants; and weighing the pros and cons.

Cost savings

One of the overriding factors in the decision is the potential for cost savings to members. Self-insurance allows us to eliminate several taxes mandatory for fully insured plans including a 2% state tax and a 2% - 3% new 2014 federal insurer tax. While our retention and stop loss fees were extremely competitive as a fully insured plan, these fees were also lowered with the aid of a competitive self-insurance marketplace. Along with all these cost savings, we'll be able to focus on our own trend line, which has been lower than carriers' trends for many years.

Self-insurance

Quick L

On July 25, Trustees instructed staff and consultants to proceed with a self-insurance application to the State Risk Manager. Once approved, the Trust will transition its Regence/Asuris, Group Health, WDS and VSP plans to self-insurance effective January 1, 2014.

If approved by the State Risk Manager's Office, the Trust's 2014 rate projections will be more favorable.

Self-insurance plans		Fully-insured plans	
Regence/Asuris Medical	0%	LEOFF I Medicare Advantage Plan	8%
Group Health Medical	0%	Willamette Dental	0%
WDS Dental	0%	Life & LTD	0%
VSP Vision	0%	EAP	0%

Final rates will be adopted by the Board of Trustees on September 26. Look to our website by end of day on Friday, September 27 for an updated posting.

WellCity rate impact

The WellCity discount is 2% less than the base rate. Ongoing WellCity Award recipients - your current rate will be 2% less than the base rate - which means your rate stays the same. For cities earning the 2013 WellCity Award for the first time, you'll get a 2% discount on the 2014 base rate, meaning your rate this year is actually a 2% savings from your 2013 rate.

Member impact

A more detailed fact sheet will be made available to member employers in October so that you can readily respond to questions.

Employee impacts

For now, know that the impact to employees and their family members is minimal to none. Employees have access to the same provider networks. Claims will be processed by the same carriers. It is possible that a new ID card will be generated.

Employer impacts

Impact to employers is equally minimal. Members will still be part of the Trust's large pool, which will now be self-insured. The monthly bill will still be generated by NWA and due at the same time as current (by the 10th of the month). The most notable change for employers will be the council-adoption by resolution of an Interlocal Agreement between the jurisdiction and the AWC Trust. More to come on this in the coming months.

Questions

As always, the Trust is committed to communicating with members. You can expect a fact sheet next month, and ongoing communications in upcoming *For Your Health* e-newsletters. If you have any questions regarding the Trust's decision to self-insure, the new rate projections, or the upcoming self-insurance application process, feel free to contact an AWC Trust staff member at 1-800-562-8981 or benefitinfo@awcnet.org.



Contact Us

About Us
Associate membership
AWC Board of Directors
Center for Quality Communities

Cityvision
CityVoice
CPI data
Municipal Research and Services Ce

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 9/23/13 Council Business Item: 10/14/13

B. Issue/Topic: **Rejection of Backwash Basin Bids**

C. Sponsor(s):

1. Mike Cassinelli
- 2.

D. Background (overview of why issue is before council):

1. Bids from the Small Works Roster for the Backwash Basin project were due 9/12/13. The city received two bids, both of which were over the engineer's estimate and over the city's DWSRF funding by \$30,063 and \$56,959.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

1. The city must either: 1) award the project and provide additional funding from city funds, or 2) reject the bids.
2. If the city rejects the bid, the city must either 1) cancel the project and notify Public Works Board (PWB) that we are giving all remaining DWSRF funds back, or 2) repack the project and re-bid it with another project. If the city selects this option, Gray & Osborne will notify PWB on the city's behalf that we would like to retain the DWSRF funds for another calendar year (2014) to facilitate the re-bidding of the project at a later date with the water plant filter project.

F. Impacts:

1. Fiscal: Minimum bid \$101,763.20 minus DWSRF funds \$71,700 = \$30,063.20
2. Legal:
3. Personnel: City Engineer's recommendation attached.
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

- 1.

I. Time Constraints/Due Dates: Bids not awarded within 60 consecutive calendar days may be withdrawn.

J. Proposed Motion: **I move that the bids for the DWSRF funded Backwash Basin Project (DM11-952-017) be rejected due to insufficient funds available to award and construct the improvements. Furthermore, I move that staff notify the Public Works Board to reserve the current funding for an additional calendar year (2014) such that this project can be repackaged and re-bid at a future date.**



September 17, 2013

Mayor Mike Cassinelli
City of Ilwaco
P.O. Box 548
Ilwaco, Washington 98624

SUBJECT: REVIEW OF BIDS, BACKWASH BASIN IMPROVEMENTS
CITY OF ILWACO, PACIFIC COUNTY, WASHINGTON
G&O #12458.00

Dear Mayor Cassinelli:

On September 12, 2013, the City received two bids for the Backwash Basin Improvements project. The bids ranged from \$101,763.20 to \$128,659.30. The Engineer's Estimate was \$72,845.85. Each proposal was checked for correctness of extensions of the prices per unit and the total price. The bidders and their respective bid amounts, including sales tax where applicable, are as follows:

	Engineer's Estimate.....	\$ 72,845.85
1.	Clackamas, Construction, Inc. (Boring, Oregon)	\$101,763.20
2.	Rognlin's, Inc. (Aberdeen, Washington).....	\$128,659.30

The bids received significantly exceed the Drinking Water State Revolving Fund loan money available for the project. We recommend that the City reject all bids due to lack of adequate funding.

Please contact us if you have any questions and/or require additional information.

Very truly yours,


GRAY & OSBORNE, INC.

Josef Dalacli, P.E.

JD/hhj
Encl.

cc: Ms. Connie Rivera, Washington State Department of Commerce

701 Dexter Avenue N., Suite 200 Seattle, Washington 98109 (206) 284-0860 Fax (206) 283-3206

BIDDER		ENGINEER'S ESTIMATE		CLACKAMAS CONSTRUCTION		ROGNLIN'S, INC.		
BIDDER ADDRESS				P.O. Box 279		321 West State Street		
				Boring, OR 97009		Aberdeen, WA 98520		
WASHINGTON STATE WORKMAN'S COMP. ACCT. NO.				CCCLACKCKCII10MU		216583-01		
WASHINGTON STATE CONTRACTOR'S REG. NUMBER				CCCLACKCKCII10MU		RO-GN-L**342LF		
BID BOND OR OTHER GOOD FAITH TOKEN				5% BID BOND		5% BID BOND		
NO.	ITEM	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	Mobilization, Cleanup and Demobilization	1 LS	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2	Minor Changes	1 CALC	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
3	Concrete for Settling Basin	70 CY	\$500.00	\$35,000.00	\$450.00	\$31,500.00	\$1,000.00	\$70,000.00
4	Excavation and Wastehaul	190 CY	\$25.00	\$4,750.00	\$100.00	\$19,000.00	\$20.00	\$3,800.00
5	Unsuitable Excavation	10 CY	\$25.00	\$250.00	\$40.00	\$400.00	\$40.00	\$400.00
6	Foundation Gravel	35 CY	\$25.00	\$875.00	\$100.00	\$3,500.00	\$70.00	\$2,450.00
7	Discharge Catch Basin	1 LS	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$9,000.00	\$9,000.00
8	Sump Pumps, Variable Level Switches and Piping	2 EA	\$800.00	\$1,600.00	\$3,000.00	\$6,000.00	\$4,000.00	\$8,000.00
9	Outlet Control Structure	2 EA	\$900.00	\$1,800.00	\$3,000.00	\$6,000.00	\$2,100.00	\$4,200.00
10	Electrical	1 LS	\$8,300.00	\$8,300.00	\$9,000.00	\$9,000.00	\$10,500.00	\$10,500.00
	Subtotal:			\$67,575.00		\$94,400.00		\$119,350.00
	Sales Tax @ 7.8%			\$5,270.85		\$7,363.20		\$9,309.30
	TOTAL CONSTRUCTION COST			\$72,845.85		\$101,763.20		\$128,659.30
Sealed bids were opened at the City of Ilwaco, 120 First Avenue North, Ilwaco, Washington 98624 on Thursday, September 12, 2013, at 2:00 p.m. (local time).								
I hereby certify that, to the best of my knowledge, the above tabulations are true and correct transcriptions of the unit prices and total amounts bid.								
								
JOSEF DALAELI, P.E.								

DATE: 9/2013
DRAWN: SC
CHECKED: JD
APPROVED: JD

CITY OF ILWACO, WASHINGTON
BACKWASH BASIN IMPROVEMENTS
GRAY & OSBORNE #12458

GRAY & OSBORNE
CONSULTING ENGINEERS
SEATTLE, OLYMPIA, YAKIMA,
VANCOUVER & ARLINGTON, WASHINGTON

CITY OF ILWACO
CITY COUNCIL AGENDA ITEM BRIEFING

A. Meeting Dates: Council Workshop: Public Hearing:
 Council Discussion Item: 9/23/13 Council Business Item: 10/14/13

B. Issue/Topic: **Amendment #2 First Avenue North Sewer Improvements**

C. Sponsor(s):

1. Cassinelli
- 2.

D. Background (overview of why issue is before council):

The Department of Ecology has agreed to increase the amount of the loan for the First Avenue North Sewer Improvement Project \$9,330.00 to cover the cost of additional cultural resources monitoring.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)

The loan payment on the First Avenue portion of the project is estimated to increase \$630.34. Based on a review of the five-year projection for the sewer fund, it appears this increase can be afforded.

F. Impacts:

1. Fiscal: The project will be funded by Department of Ecology loan totaling \$969,572.
2. Legal: Documents to be reviewed prior to execution.
3. Personnel: None
4. Service/Delivery: None

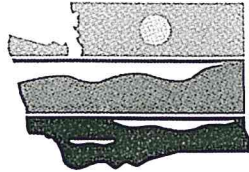
G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments:

I. Time Constraints/Due Dates:

J. Proposed Motion:

I move to authorize the mayor to execute the loan amendment upon review of the city attorney for increased funding for the First Avenue sewer project from the Department of Ecology state revolving loan fund in the amount of \$9,330 for total available funds of \$969,572.



DEPARTMENT OF
ECOLOGY
State of Washington

**AMENDMENT NO. 2
TO LOAN AGREEMENT L1300003
BETWEEN
THE STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
CITY OF ILWACO**

The PURPOSE of this amendment to the above-referenced loan agreement (AGREEMENT) between the state of Washington Department of Ecology (DEPARTMENT) and the City of Ilwaco (RECIPIENT) for the First Avenue North Sewer Improvement Project (PROJECT) is to update and increase the budget by an additional \$9,330 of standard loan funds. Additional funds are needed to cover the cost of additional cultural resources monitoring.

IT IS MUTUALLY AGREED that the AGREEMENT is amended as follows:

1. The Interest Bearing portion of the standard loan will be increased by \$9,330, from \$960,242 to \$969,572. The interest rate of 2.7 percent remains the same.
2. The PROJECT budget in the original AGREEMENT will no longer be valid. The modified budget is as follows:

Elements (Tasks)	Total PROJECT Cost	Total Eligible PROJECT Cost	Loan Amount
1. Project Administration/Management	\$21,941	\$21,941	\$21,941
2. Construction Management	\$68,400	\$68,400	\$68,400
3. Construction	\$837,363	\$837,363	\$837,363
4. 5% Change Order Allowance	\$41,868	\$41,868	\$41,868
Total	\$969,572	\$969,572	\$969,572

*The DEPARTMENT'S Fiscal Office will track to the total eligible LOAN amount. However, the RECIPIENT cannot deviate among elements without DEPARTMENT approval.

3. The ESTIMATED LOAN REPAYMENT SCHEDULE 1828 is replaced with the attached ESTIMATED LOAN REPAYMENT SCHEDULE 1920 created on May 23, 2013.

FURTHER, this amendment will be effective upon the date of signature by the Water Quality Program Manager of the DEPARTMENT.

Except as expressly provided by this amendment, all other terms and conditions of the original AGREEMENT and any amendments remain in full force and effect.

IN WITNESS WHEREOF, the parties have signed this amendment.

STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

CITY OF ILWACO

KELLY SUSEWIND, P.E., P.G. DATE
WATER QUALITY PROGRAM MANAGER

MIKE CASINELLI DATE
MAYOR

APPROVED AS TO FORM ONLY:
ASSISTANT ATTORNEY GENERAL
(Revised 07/09/2012)



ESTIMATED LOAN REPAYMENT SCHEDULE

(REVISED) ATTACHMENT 8

Loan Number	L1300003	Loan Amount	\$969,572.00
		Amortized Loan Amount	\$969,620.18
Recipient Name	City of Ilwaco	Term of Loan	39 Payments
Amortization Method	Compound-365 D/Y	Annual Int. Rate	2.700 %
Project Completion Date	12/31/2013	Interest Compounded	Monthly
Initiation of Operations	12/31/2013	Loan Date	12/31/2013

Loan Number	L1300003	Department of Ecology			
Recipient Name	City of Ilwaco	Date Created	08/22/2013		
Payment #	Due Date	Payment Amount	Interest	Principal	Balance
1	12/31/2014	\$32,617.52	\$26,322.17	\$6,295.35	\$963,324.83
SubTotal	2014	\$32,617.52	\$26,322.17	\$6,295.35	
2	06/30/2015	\$32,617.52	\$13,078.26	\$19,539.26	\$943,785.57
3	12/31/2015	\$32,617.52	\$12,812.99	\$19,804.53	\$923,981.04
SubTotal	2015	\$65,235.04	\$25,891.25	\$39,343.79	
4	06/30/2016	\$32,617.52	\$12,544.12	\$20,073.40	\$903,907.64
5	12/31/2016	\$32,617.52	\$12,271.60	\$20,345.92	\$883,561.72
SubTotal	2016	\$65,235.04	\$24,815.72	\$40,419.32	
6	06/30/2017	\$32,617.52	\$11,995.38	\$20,622.14	\$862,939.58
7	12/31/2017	\$32,617.52	\$11,715.41	\$20,902.11	\$842,037.47
SubTotal	2017	\$65,235.04	\$23,710.79	\$41,524.25	
8	06/30/2018	\$32,617.52	\$11,431.64	\$21,185.88	\$820,851.59
9	12/31/2018	\$32,617.52	\$11,144.02	\$21,473.50	\$799,378.09
SubTotal	2018	\$65,235.04	\$22,575.66	\$42,659.38	
10	06/30/2019	\$32,617.52	\$10,852.49	\$21,765.03	\$777,613.06
11	12/31/2019	\$32,617.52	\$10,557.00	\$22,060.52	\$755,552.54
SubTotal	2019	\$65,235.04	\$21,409.49	\$43,825.55	
12	06/30/2020	\$32,617.52	\$10,257.51	\$22,360.01	\$733,192.53
13	12/31/2020	\$32,617.52	\$9,953.94	\$22,663.58	\$710,528.95
SubTotal	2020	\$65,235.04	\$20,211.45	\$45,023.59	
14	06/30/2021	\$32,617.52	\$9,646.26	\$22,971.26	\$687,557.69
15	12/31/2021	\$32,617.52	\$9,334.40	\$23,283.12	\$664,274.57

Loan Number L1300003

Department of Ecology

Recipient Name City of Ilwaco

Date Created 08/22/2013

Payment #	Due Date	Payment Amount	Interest	Principal	Balance
SubTotal	2021	\$65,235.04	\$18,980.66	\$46,254.38	
16	06/30/2022	\$32,617.52	\$9,018.30	\$23,599.22	\$640,675.35
17	12/31/2022	\$32,617.52	\$8,697.91	\$23,919.61	\$616,755.74
SubTotal	2022	\$65,235.04	\$17,716.21	\$47,518.83	
18	06/30/2023	\$32,617.52	\$8,373.18	\$24,244.34	\$592,511.40
19	12/31/2023	\$32,617.52	\$8,044.03	\$24,573.49	\$567,937.91
SubTotal	2023	\$65,235.04	\$16,417.21	\$48,817.83	
20	06/30/2024	\$32,617.52	\$7,710.42	\$24,907.10	\$543,030.81
21	12/31/2024	\$32,617.52	\$7,372.28	\$25,245.24	\$517,785.57
SubTotal	2024	\$65,235.04	\$15,082.70	\$50,152.34	
22	06/30/2025	\$32,617.52	\$7,029.54	\$25,587.98	\$492,197.59
23	12/31/2025	\$32,617.52	\$6,682.16	\$25,935.36	\$466,262.23
SubTotal	2025	\$65,235.04	\$13,711.70	\$51,523.34	
24	06/30/2026	\$32,617.52	\$6,330.05	\$26,287.47	\$439,974.76
25	12/31/2026	\$32,617.52	\$5,973.17	\$26,644.35	\$413,330.41
SubTotal	2026	\$65,235.04	\$12,303.22	\$52,931.82	
26	06/30/2027	\$32,617.52	\$5,611.44	\$27,006.08	\$386,324.33
27	12/31/2027	\$32,617.52	\$5,244.80	\$27,372.72	\$358,951.61
SubTotal	2027	\$65,235.04	\$10,856.24	\$54,378.80	
28	06/30/2028	\$32,617.52	\$4,873.19	\$27,744.33	\$331,207.28
29	12/31/2028	\$32,617.52	\$4,496.52	\$28,121.00	\$303,086.28
SubTotal	2028	\$65,235.04	\$9,369.71	\$55,865.33	
30	06/30/2029	\$32,617.52	\$4,114.75	\$28,502.77	\$274,583.51
31	12/31/2029	\$32,617.52	\$3,727.79	\$28,889.73	\$245,693.78
SubTotal	2029	\$65,235.04	\$7,842.54	\$57,392.50	
32	06/30/2030	\$32,617.52	\$3,335.58	\$29,281.94	\$216,411.84
33	12/31/2030	\$32,617.52	\$2,938.04	\$29,679.48	\$186,732.36
SubTotal	2030	\$65,235.04	\$6,273.62	\$58,961.42	
34	06/30/2031	\$32,617.52	\$2,535.11	\$30,082.41	\$156,649.95
35	12/31/2031	\$32,617.52	\$2,126.71	\$30,490.81	\$126,159.14

Loan Number L1300003

Department of Ecology

Recipient Name City of Ilwaco

Date Created 08/22/2013

Payment #	Due Date	Payment Amount	Interest	Principal	Balance
SubTotal	2031	\$65,235.04	\$4,661.82	\$60,573.22	
36	06/30/2032	\$32,617.52	\$1,712.76	\$30,904.76	\$95,254.38
37	12/31/2032	\$32,617.52	\$1,293.19	\$31,324.33	\$63,930.05
SubTotal	2032	\$65,235.04	\$3,005.95	\$62,229.09	
38	06/30/2033	\$32,617.52	\$867.92	\$31,749.60	\$32,180.45
39	12/31/2033	\$32,617.34	\$436.89	\$32,180.45	\$0.00
SubTotal	2033	\$65,234.86	\$1,304.81	\$63,930.05	
Grand Total		\$1,272,083.10	\$302,462.92	\$969,620.18	

City of Ilwaco
First Ave/Brumbach
Construction costs
2013

	First Ave (incl. WSST)	Brumbach	Total	% of Contract Completed
Total construction contract/funding	837,363	139,170	976,533	
Pay estimate				
#1	113,792	12,550	126,342	13
#2	190,350	104,207	294,557	43
#3 - estimate	245,070	1,800	246,870	68
#4 - estimate*	229,420	-	229,420	92
Subtotal pay estimates	778,632	118,557	897,189	92
(Over) Under Funding	58,731	20,613	79,344	

* includes remainder of LS items and Change Order No. 1

Elaine McMillan

From: Nancy Lockett [nlockett@g-o.com]
Sent: Monday, September 23, 2013 11:59 AM
To: Elaine McMillan
Subject: RE: First Ave loan increase
Attachments: Pay estimate best guess.xlsx

Nancy Lockett, P.E.
Gray & Osborne, Inc.
701 Dexter Ave N. Suite 200
Seattle WA, 98109

Ph(206)284-0860
Fx(206)283-3206

Electronic File Transfer-

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-----Original Message-----

From: Elaine McMillan [mailto:treasurer@ilwaco-wa.gov]
Sent: Monday, September 23, 2013 11:31 AM
To: nlockett@g-o.com
Subject: RE: First Ave loan increase

Nancy –

I am not quite following you email below. It sounds like you are anticipating we are going to go over the available funding? Would you be able to put your projections in the attached so I can understand where we are over?

Thanks,
E

From: Nancy Lockett [mailto:nlockett@g-o.com]
Sent: Monday, September 23, 2013 11:05 AM
To: Elaine McMillan
Subject: RE: First Ave loan increase

Elaine,

As of Progress Estimate No. 2 (for work through August 22, 2013) the contract was 44% complete. I have estimated that Progress Estimate No. 3 for work completed through September 21, 2013 will total approximately \$678,300 (including WSST) or 74% of the project costs. Paving and sidewalk repair will hopefully be completed this week. Providing the paving and sidewalk quantities come in at the estimated quantities the costs will be approximately \$145,500 (including WSST) or approximately an additional 16% of the contract cost. To date there have not been changes that required a change order other than the stand-by time for the archeological find. I don't anticipate that there will be any issues that would require a change order.

I'll check with Chuck regarding a construction meeting. We weren't planning on having one this Wednesday.

Nancy

Nancy Lockett, P.E.
Gray & Osborne, Inc.
701 Dexter Ave N. Suite 200
Seattle WA, 98109

Ph(206)284-0860
Fx(206)283-3206

Electronic File Transfer-

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-----Original Message-----

From: Elaine McMillan [<mailto:treasurer@ilwaco-wa.gov>]
Sent: Monday, September 23, 2013 10:07 AM
To: nlockett@g-o.com
Subject: FW: First Ave loan increase

Nancy –

I was hoping to attach an update to our briefing document if you have a minute to respond?

Also, Mike was trying to plan on attending the First Ave meeting on Wednesday. Just wanted to make sure it was being held at 10am?

Thanks,
E

From: Elaine McMillan [<mailto:treasurer@ilwaco-wa.gov>]
Sent: Thursday, September 19, 2013 3:09 PM
To: 'nlockett@g-o.com'
Subject: First Ave loan increase

Nancy –

Monday night the council will be asked to approve the loan amendment for First Avenue for the increase to cover the additional cultural monitoring. I will assure them that we may not even draw down the entire amount of the loan. Can you give me an idea of where you think we are right now on the project financially? I am under the assumption we are still within the loan amount, that the project is well over 75% done, etc.?

Elaine McMillan
Treasurer
City of Ilwaco
P.O. Box 548
Ilwaco, WA 98624
Ph: 360-642-3145
Email: treasurer@ilwaco-wa.gov

A. Meeting Dates: Council Workshop: Public Hearing: 10/28/13
Council Discussion Item: 10/14/13 Council Business Item:

B. Issue/Topic: **Authorize the treasurer to dispose of surplus property per the policy.**

C. Sponsor(s):
1. Mike Cassinelli 2.

D. Background (overview of why issue is before council):
1. In December of 2009, the Ilwaco City Council adopted by resolution a policy on the Disposition of Surplus Property. With the assistance of the department supervisors, a list has been assembled of items that could be disposed (See Exhibit A: Surplus Property, dated October 28, 2013)
2. A public hearing must be held before any property and equipment owned for public utility is surplus.

E. Discussion (specific details relevant to the issue, pros/cons, alternatives and any other decision-making details)
1. The list provided identifies the item and an estimated value.

F. Impacts:
1. Fiscal: Potential revenues from surplus and reduction in insurance premium.
2. Legal:
3. Personnel:
4. Service/Delivery:

G. Planning Commission: ☐ Recommended ☒ N/A ☐ Public Hearing on

H. Staff Comments
1.

I. Time Constraints/Due Dates:

J. Proposed Motion: **I move to adopt the proposed resolution authorizing the treasurer to dispose of the Exhibit A Surplus Property listing dated October 28, 2013, per the Surplus policy.**

EXHIBIT A
SURPLUS PROPERTY
October 28, 2013

Utility StructureEstimated Value

*Redwood Water Tank located at Sahalee\$0

*The estimated value of the wood is approximately \$10,000; however, the estimated cost to take the tank down correctly to retain the value has been estimated at \$10,000.

THE AMERICAN LEGION

DON R. GRABLE POST NUMBER 48
POST OFFICE BOX 686
ILWACO, WA 98624



September 25, 2013

Mayor Mike Cassinelli and Council
City of Ilwaco
PO Box 548
Ilwaco, WA. 98624

Dear Mayor Cassinelli,

Don R. Grable Post No. 48 of the American Legion in Ilwaco will have its Twenty-sixth Annual Derald D. Robertson Safety Awards Ceremony on Wednesday, October 23rd, 2013. During this evening, we honor those who protect and serve the citizens of our coastal communities. You and your council and guests are cordially invited to attend the Awards Dinner that will be held at the Columbia Pacific Heritage Museum, located at 115 SE Lake Street immediately west of the old Legion Hall in Ilwaco.

Social Hour 6 - 7 P.M.

Dinner 7 P.M.

Awards Ceremony Following Dinner

For planning purposes, please call or email me by October 18th, indicating the total expected attending headcount.

If you have any questions, please email me at dickwallace7207@yahoo.com or call me at (360) 642-4188. Thank you for your support of the many Legion activities and we look forward to seeing you.

For God and Country,

Dick Wallace

Dick Wallace, Commander and Chairman
Law and Order Safety Awards
Don R. Grable Post 48, American Legion
PO Box 686
Ilwaco, WA. 98624



KEEPERS OF THE NORTH HEAD LIGHTHOUSE

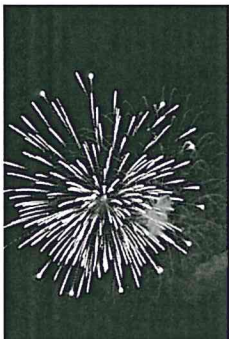
NEWSLETTER

VOLUME 4, NUMBER 2

OCTOBER 7, 2013

ANNUAL MEETING

This year, our annual meeting will be held at the Shelburne Inn in Seaview on October 21. We will meet for lunch at 12:30 p.m. and reservations are a must. Please call Lona Niemi at 642-2502 or Janet Easley at 665-5580 before October 18. A special speaker from State Parks will talk about "What's Next for the North Head Lighthouse?" Plan to attend.



GREAT NEWS FROM STATE PARKS

2013-2015 Washington State Capital Budget allows for \$811,000 for North Head Lighthouse restoration! These funds will be used in the next two years as follows:

- \$100,000 for tax, project management and contingencies;
- \$100,000 to pave the parking lot and install a flush toilet;
- \$200,000 for construction drawings;
- \$200,000 to restore all the metal work at the top of the lighthouse;
- Various other projects.

These funds are approximately one-half of the funds needed to completely restore the lighthouse.

As most of you know, the efforts of our group made this funding by the legislature possible, especially our role in moving the soil clean up forward which made the title transfer possible. A citizen's interest group of 80+ members such as ours can have a major impact on legislators and projects.

What's next for us? In 2014, the Washington State legislature will begin to prepare the 2015-2017 capital budget, and State Parks will submit its budget, including a request for the remaining funds to restore the lighthouse, and maintain it. We believe that our role is to develop outreach materials to be made available to all legislators about the need to complete restoration of the lighthouse. We want them to understand its historical and economic importance to this area and the state, and its status as a jewel in the maritime history of Washington state, so that they will be willing to make restoration funding a priority. In addition, the Board will be preparing to write grants and request donations, based upon the construction drawings.

In our four years of existence, we can be proud of our accomplishments. All of us have made a difference! Co-Chair Lona Niemi has written 3 successful grants for small restoration projects, such as a new outer door. We have approximately \$20,000 in our checking and savings accounts which can be used to match grants or fund restoration projects. These funds have resulted from dues, donations, and raffle ticket and poster sales. Thank you for your interest and membership and support!



BIRTHDAY PARTY

The lighthouse birthday party on June 8 was a huge success this year with much appreciated participation from the Cottage Bakery which donated 2 birthday cakes, Pentilla's for printing the raffle tickets, the Museum for chairs and the Ilwaco Jazz Band whose members donated their time and energy to make the party a festive occasion. Also celebrated at the same event were the 100th

birthday of State Parks, and the transfer of the lighthouse title from the U.S. Coast Guard to State Parks. A ribbon was cut in honor of the title transfer and four speakers celebrated the events.

MARK YOUR CALENDARS! The birthday party next year will be on June 7, which is a free day for State Parks, which means no Discover Pass fees. Plan to attend and celebrate the 116th birthday of 'our' lighthouse. Would you like to help plan and put on the event? Hope so. Please call a Board Member.

DON NISBETT POSTER

The Keepers have published a numbered/signed poster, by local well known artist Don Nisbett, highlighting the Lighthouse Restoration Project. Cost is \$50 and proceeds from the poster go into the restoration fund for the lighthouse. Posters are for sale at the



Lewis and Clark Interpretive Center Store and the Picture Attic (642-4770). These make great gifts or additions to your home. LCIC store hours: October: open Wed. -Sun. 11-4; Nov.-Mar.: open Fri.-Sun. 11-3. Call 642-4144.

RAFFLE WINNERS

We conducted our annual raffle from the Birthday Party until September 16, and winning tickets were drawn on September 17 at 11 a.m. at the Picture Attic. Lucky winners are: Robert Zimmerman of Ocean Park won the grand prize of 2 nights in the Lighthouse Keeper's Home, plus dinner and breakfast; Jim



Schaeffer of Sheridan, Wyoming won original artwork of the lighthouse by Don Nisbett; Janet Hutton of Seattle won a framed photo of the lighthouse by Nancy Campiche; Ed Fellstone of Ocean Park won a framed photo of the lighthouse by Bonnie Cozby and Mr. Clarke of Oakland, California won a framed photo of U.S. Coast Guard Training by Patty Bryant.

The total collected for 672 tickets was \$3,360. Thanks to all who sold or bought tickets. And a big "thank you" as always to those who donated raffle prizes. The high quality of the prizes really helped to sell tickets.

- *North Head Lighthouse Trivia Question just to keep our minds agile and our North Head knowledge growing. Here is a question for you to ponder:*

How does North Head rate in height to other U.S. lighthouses?

- A. 10th in height
- B. 92nd in height
- C. 87th in height

NEXT BEACH CLEANUP-JANUARY 18, 2014.

MEMBERS. We are sorry to report the death of member Les Cowan.

Thanks to all of you who have joined, renewed and donated! Thanks, too, to Barbara Christian, who continues as Membership Manager, assisted by Jon Christian. Our current members are listed below:

INDIVIDUAL

Nancy Anderson
Marjorie Beard
Ethel Tremaine Boler
Jo Ann Burch
Sandy Chapman
Shari Curtright
Charlene Easley
David Hadlock
Kori Hill
Megan Hill
Geneva Hughes
Nan Johnson
Myrna Kane
Joan Mann
Pat Manning
Marty Martin
Jeanne McCoy
Elizabeth R. Moore
Jean Nitzel
Pauline Reed
Dave Roehm
Margo Rose
Chuck Sharp
Faron Sharp
Stetson Sharp
Edith Shire
Scott & Montie Smith
Rita Stefonek
Myrna Kay Thompson
Sharon Tillman
Franziska Valentine
Diana Vaughan
Elaine Waechter
Dorothy Williams
Dixie Wood

COUPLE

Carl & Deborah Berkley
Ed & Jackie Burnett
Loretta & John Cook
Kaye Cowan
Bill & Barbara Farmer
Jim & Eileen Gavin
Carolyn & Guy Glenn
John & Trudy Hannon
Don Jeanroy & Chan Springer
Mary & Mike Kimmich
Michele & Ron Kohn
Fred & Diane Marshall
Janet & Larry Morrison
Rita Nicely & Ken Gollings
John & Kristi Schoonhover
Randy & Marie Powell
Rance & Judy St. John
Kate & Wayne Sharp
Stan & Darlene Sorenson
Dick & Barb Strevy
Sandra & David Tellvik
Ken & Sue Thompson
Janet & Warren Wilkins
Jan and Jack Worrell
FAMILY
David Campiche & Laurie J. Anderson
David & Sharon Eggleston
Patricia Gossler
Lane Heintz & Grant Fretz
Gary Jacobson & Marywave VanDeren
Connie Mosher
Bob & Toshie Petersen
Leland Rutzer
Tiffany Wilson & Adrian Fitzhugh
Robert & Virginia Zimmerman

BENEFACTOR

Jon & Barbara Christian
Janet Easley
Mary & Gerald Fisher
Glenda Gayle
David Grant & Family
Marcella Hatch
Nedra Kayner
Jill McLean
Paul & Lona Niemi
Frederick & Connie Sheetz

PATRON

Nancy Beliveau
Patty & Bob Bryant
Judy & Loren Johnson
Bonnie Parker

BUSINESS

Hewitt House LLC
Judith MacPherson
Seaview Garden Cottage
Shoreline Enterprises
Dr. Jason Tynkila D.M.D.

DONATIONS

Shari Curtright
James & Eileen Gavin
Patricia Gossler
Myrna Kane
Michele & Ron Kohn
IN MEMORIAM
Mayo & Ernest Johnson remembered
by Nedra Kayner
Jack G. Matlick remembered by Monti
& Scott Smith

If your name is not listed above, your membership has expired, according to our records. If you have a question, please call our Membership Manager, Barbara Christian at 360-642-2098, or Janet Easley at 360-665-5580.

BOARD MEMBERS. Board Members of the Friends of the Columbia River Gateway and the Keepers of the North Head Lighthouse are: Lona Niemi, President; Janet Easley, Secretary, Deanna Patterson, Treasurer. Other members are Barbara Christian, Susie Dawson, Jean Nitzel, and Marie Powell. Robert Petersen is our invaluable consultant. Anyone can attend Board meetings. Call Lona Niemi at 360-642-2502 for dates and times of Board meetings which are usually the third Monday of the month at the Port of Ilwaco.

Keepers of the North Head Lighthouse, P.O. Box K, Ilwaco, WA 98624. www.northheadlighthouse.com.

Facebook: North Head Lighthouse; KeepersOfNorthHead@gmail.com.

Co-Chairs: Lona Niemi: 360-642-2502; Janet Easley: 360-665-5580. (Answer: 92nd)

Thanks to Jon Christian for the photos and Nancy Beliveau for formatting the Newsletter.